



**WATER AND WASTEWATER IMPACT FEE ADVISORY COMMITTEE  
NEW BRAUNFELS COUNCIL CHAMBERS  
424 S. CASTELL AVENUE  
NEW BRAUNFELS TEXAS  
NOVEMBER 4, 2015  
6:00 P.M.  
AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
  - August 4, 2015 meeting
4. **DISCUSSION AND ACTION ITEM**
  - a) Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of December 31, 2014, through June 30, 2015, and make a recommendation to City Council.  
(Roger Biggers of NBU)
5. **ADJOURNMENT**

**CERTIFICATION**

I hereby certify that the above Notice of Meeting was posted on the bulletin board at New Braunfels Municipal Building, New Braunfels, Texas, on this 30<sup>th</sup> day of October, 2015, at 10:50 a.m.

*for*   
Patrick Aten, City Secretary  
City of New Braunfels

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 830-221-4010 at least two (2) work days prior to the meeting so that appropriate arrangements can be made.



**WATER AND WASTEWATER IMPACT FEE ADVISORY COMMITTEE**  
**Regular Meeting Minutes**  
**August 4, 2015**

**MEMBERS PRESENT**

Vice Chair Lee Edwards  
 Jerry Sonier  
 Stanley Laskowski  
 John Seidel  
 Matthew Hoyt  
 Chad Nolte  
 Creighton Tubb

**STAFF PRESENT**

Stacy Snell, Planning Manager  
 Valeria Acevedo, City Attorney  
 Garry Ford, City Engineer  
 Holly Mullins, Senior Planner  
 Matt Greene, Planner  
 Matthew Simmont, Planner  
 Benjamin Campbell, Planner  
 Matt Johnson, Planning Technician

**OTHERS PRESENT**

Roger Biggers, NBU

**MEMBERS ABSENT**

Chair Cory Elrod  
 Troy Bearden  
 Patrick Lynch

**The above meeting was called to order by Committee Member Edwards at 6:01 p.m. in City Council Chambers, New Braunfels Municipal Building.**

**ROLL CALL**

Roll was called and a quorum declared.

**APPROVAL OF MINUTES**

A motion was made by Committee Member Laskowski, seconded by Committee Member Sonier, to approve the minutes of the November 5, 2014 Regular Meeting. The motion carried. (7-0-0)

**DISCUSSION AND ACTION ITEM**

**Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of June 30, 2014, through December 31, 2014, and make a recommendation to City Council.** (Roger Biggers of NBU)

Mr. Biggers presented the most recent figures for New Braunfels Utilities. He also explained that the fee update schedule will commence in the Fall of 2015 after all of the supporting information is collected by the consultants. Mr. Biggers stated that he anticipates the final reading for the updated water and wastewater impact fees to be held at City Council on February 8, 2016.

Member Seidel asked when the Sam C. McKenzie Wastewater Treatment Plant would be completed. Mr. Biggers said that it was roughly half way through the construction period, and is predicted to be completed at the end of 2016.

Commissioner Laskowski asked how long until the Aquifer Storage and Recovery System (ASR) would be completed. Mr. Biggers explained that it depended on property acquisition and determining the most effective location for the wells.

Motion by Committee Member Sonier, seconded by Committee Member Laskowski, to recommend approval to City Council regarding Water and Wastewater Impact Fees for the period of June 30, 2014, through December 31, 2014, and make a recommendation to City Council. The motion carried. (7-0-0)

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:08 p.m.

**Chair**

**Date**

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**Water and Wastewater Impact Fee Advisory Committee  
Agenda Item Report  
November 4, 2015**

**Agenda Item No. 4(A)  
Presenter – Roger Biggers, NBU  
(830) 629-8482**

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**SUBJECT:** Consider a report from New Braunfels Utilities regarding Water and Wastewater Impact Fees for the period of December 31, 2014, through June 30, 2015, and make a recommendation to City Council.

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September 23, 2015

Mr. Chris Looney, AICP  
 Director of Planning and Community Development  
 City of New Braunfels  
 424 South Castell Ave  
 New Braunfels, TX 78131

Re: New Braunfels Utilities Impact Fee Advisory Committee Report for the period of December 31, 2014 through June 30, 2015

Dear Ms. Mattingly:

According to Chapter 395 of the State Government Code a report should be filed semiannually with the New Braunfels Impact Fee Advisory Committee ("Advisory Committee") that was established to advise the New Braunfels City Council on the Impact Fee program. Pursuant to this report filing requirement, this is New Braunfels Utilities report submission to the Advisory Committee for the City of New Braunfels.

Impact Fee balances and activity for the six months ended June 30, 2015 were as follows:

	Water	Sewer	Total
<b>Impact Fee Balance at 12/31/14</b>	<b>\$ 7,208,712.11</b>	<b>\$ 802,161.09</b>	<b>\$ 8,010,873.20</b>
<i>(Includes net interest income since inception)</i>			
<i>Impact Fee Activity for the period 12/31/14 - 06/30/15:</i>			
<i>Receipts:</i>			
Impact Fees Collected	1,179,756.32	861,495.54	2,041,251.86
Interest Earned	1,526.87	157.97	1,684.84
Net Receipts	1,181,283.19	861,653.51	2,042,936.70
<i>Expenditures:</i>			
Gruene Wastewater Treatment Plant	-	(318,442.97)	(318,442.97)
Sam C McKenzie/Highway 46 Wastewater Treatment Plant	-	(1,345,368.48)	(1,345,368.48)
Trinity Aquifer Well Field Development	(5,942,383.70)	-	(5,942,383.70)
Project Coding Adjustment True-Up	11,254.78	-	11,254.78
Net Expenditures	(5,931,128.92)	(1,663,811.45)	(7,594,940.37)
<b>Net Change in Impact Fee Balance</b>	<b>(4,749,845.73)</b>	<b>(802,157.94)</b>	<b>(5,552,003.67)</b>
<b>Impact Fee Balance at 06/30/15</b>	<b>\$ 2,458,866.38</b>	<b>\$ 3.15</b>	<b>\$ 2,458,869.53</b>

The Capital Improvements Plan (CIP) for the new Impact Fees does not include funding for any water line extension in the system or for any sewer main extensions 12 inches or less in diameter. Costs for line extensions in the system are expected to be paid for directly by the developments requiring the extensions. The infrastructure improvements included in the CIP were limited to sewer trunk mains greater than 12 inches in diameter, centralized facilities such as expansion to water and wastewater treatment plants, elevated storage tanks, booster stations, and lift stations.

If there are any questions regarding this report please do not hesitate to call me at 830-629-8463.

Sincerely,

A handwritten signature in blue ink that reads "Rick Tobias". The signature is fluid and cursive, with the first name "Rick" and last name "Tobias" clearly legible.

Rick Tobias  
Chief Financial Officer  
New Braunfels Utilities

copy: Roger R. Biggers, Executive Director of External Affairs, NBU