



Community Development Block Grant
Annual Action Plan
FY 2018 – 2019

TABLE OF CONTENTS

AP-05 EXECUTIVE SUMMARY - 24 CFR 91.200(c), 91.220(b)	3
PR-05 LEAD & RESPONSIBLE AGENCIES – 91.200(b)	7
AP-10 CONSULTATION – 91.100, 91.200(b), 91.215(l)	8
AP-12 PARTICIPATION – 91.105, 91.200(c)	17
AP-15 EXPECTED RESOURCES – 91.220(c) (1, 2)	21
ANNUAL GOALS AND OBJECTIVES.....	23
AP-35 PROJECTS – 91.220(d)	25
AP-38 PROJECTS SUMMARY	26
AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(f)	31
AP-55 AFFORDABLE HOUSING – 91.220(g)	32
AP-60 PUBLIC HOUSING – 91.220(h)	33
AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(i).....	34
AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(j).....	37
AP-85 OTHER ACTIONS – 91.220(k).....	39
AP-90 PROGRAM SPECIFIC REQUIREMENTS	41

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of New Braunfels receives an annual allocation of Community Development Block Grant (CDBG) funds from the U. S. Department of Housing and Urban Development. In Program Year 2018, the City will receive \$378,454. Program Year 2018 begins on October 1, 2018 and ends on September 30, 2019. The City receives CDBG funds as an "entitlement" jurisdiction and not through a competitive process.

The CDBG program activities and projects must meet one of the three National Objectives:

- Benefit low to moderate income persons
- Aid in the prevention of slum and blight; or
- Meet an urgent community need (Disaster Relief)

PY 2018 Annual Action Plan addresses the most critical housing and community development needs: Affordable Housing, Public Facility Improvements; and Public Services. Consistent with public comments, affordable housing, public facilities improvements and supportive services were identified as the highest priority needs. The PY 2018 One Year Action Plan is an in depth description of the proposed activities and expenditures utilizing CDBG funds.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of New Braunfels' 2015-2019 Consolidated Plan contains key priorities that are reflected in the PY 2017 Annual Action Plan. Detailed project information can be found at AP-35. These priorities reflect the policies and programs that will best meet the needs within the city, and are listed as follows:

- Decrease Homelessness
- Public Services
- Increase Affordable Housing
- Public Facility and Infrastructure Improvements
- Historic Preservation
- Fair Housing

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of New Braunfels recognizes the importance of maintaining appropriate performance measurements of its CDBG projects and program. Staff provides management for the CDBG program and monitors activities and projects with developed guidelines that include performance measures to ensure regulatory compliance.

All projects included in this Action Plan and projects funded during the past five years have met a High Priority Need. The City has complied with its adopted Citizen's Participation Plan during this Action Plan process. There were two Substantial Amendments during the program year to reallocate funds from cancelled projects.

On an annual basis, HUD reviews the performance of all entitlement grantees to determine whether each grantee is carrying out its CDBG activities in a timely manner. The amount of grant funds available to the City under the grant agreement but undistributed by the U.S. Treasury cannot be more than 1.5 times the entitlement grant amount for its current program year. The City has met and is currently below the annual statutory timeliness expenditure ratio of 1.5 for PY2017.

The City continues to affirmatively further Fair Housing in a variety of ways. The City has updated their Fair Housing Plan. Surveys, public hearings and stakeholder meeting were used to solicit input on fair housing issues from city residents. Fair housing information is presented and discussed at all CDBG meetings and also during monitoring with subrecipients. The City maintains Fair Housing information on their website and has a Fair Housing officer on staff.

Efforts have been made to retain affordable housing stock by funding the Comal County Senior Foundation's minor home repair program which addresses issues of deferred maintenance and accessibility for low-income elderly and/or disabled homeowners. This program assisted 13 low-income elderly homeowners during the program year. In order to increase homeownership opportunities for low income homebuyers, the City funded Comal County Habitat for Humanity. Funds were used to closing costs for three homes and three lots.

The City allocated 15% of the CDBG grant to social service agencies that provide services to residents of New Braunfels. These funds were used to provide emergency rental assistance, services for abused and neglected children, services for victims of domestic violence, food assistance, self-sufficiency program and the Meals on Wheels program.

The City allocated funding for public facilities during the PY17. Funds were used to for improvements at Solms Park and the Westside Community Center. Both facilities are located in low-mod

areas. Additionally the City provided funds for the renovation of the kitchen at the domestic violence center.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

As required by the Department of Housing and Urban Development (HUD) Rules and Regulations, the City of New Braunfels complies with Regulation 24 CFR 91.105, Citizen Participation Plan for Local Governments as outlined. The City has adopted a Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation. The Plan explains objectives of the Plan, roles of the Community Development Department, the Community Development Advisory Committee and of the City Council in development of the Consolidated Plan, Annual Action Plans, Substantial Amendments and addresses public hearings to gather citizen input, and plan amendments.

Efforts were made to broaden outreach to the community by utilizing an on-line survey, social media and the local newspaper to announce public meetings and provide information. All surveys and public announcements were made in English and Spanish. A public hearing was held in a park in a low-moderate income neighborhood as a mechanism to outreach to citizens that would not normally attend a public hearing held at City Hall.

City staff continues to work with the Community Development Advisory Committee (CDAC) who provide advice and recommendations on issues relating to the CDBG program. The meetings are open to the public and the schedule is posted on the City website and bulletin board. CDAC is comprised of nine members that are appointed by City Council for three-year terms. A Stakeholder Meeting was held on April 25, 2018. Public hearings were held on June 6, 2018 at 1:30 PM in a neighborhood park and on June 25, 2018 prior to the City Council meeting (City Hall) on June 25, 2018 at 6:00 PM. The public comment period was June 11, 2018 through July 12, 2018.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Citizens have the opportunity to review and comment on the proposed Annual Action Plan during the Stakeholders Meeting on April 25, 2018 and public hearings on June 6, 2018 and June 25, 2018. A draft of the Annual Action Plan was available on the City's website during the comment period. For comments during the public hearings and any written comments, please see AP-12 and the public comment attachment.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments received were accepted and are included in the Plan. No comments were refused or excluded.

7. Summary

The City of New Braunfels has been an entitlement community for the CDBG grant program since 1994. The City has utilized the CDBG funds to improve the quality of life, housing and neighborhoods for its low-moderate income residents. The City developed or upgraded neighborhood parks, supported non-profit service agencies, improved public facilities, provided minor home repairs, provided historical renovations and upgraded community centers.

CDBG PY 2018 Projects

- Program Administration - \$75,691
- CASA - \$18,000
- San Antonio Food Bank - \$8,000
- Comal County Senior Center – Meals on Wheels - \$20,651
- Comal County Senior Center – Minor Home Repair Program - \$100,000
- Comal County Habitat for Humanity - \$8,500
- Westside Community Center - \$88,100
- Westside Community Center - \$64,400
- Uncommitted - \$9,630

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	NEW BRAUNFELS	
CDBG Administrator	City of New Braunfels	Finance Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of New Braunfels Finance Department is the lead administrative agency for the Consolidated Plan programs. This department provides fiscal and regulatory oversight of all CDBG programs and activities as well as other Federal and State grants for housing, economic and community development.

Consolidated Plan Public Contact Information

Jared Werner, Interim Director of Finance
Phone Number 830-221-4000

Robin Shellard, Interim Grants Administrator
Phone Number 830-221-4080

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of New Braunfels held consultations with citizens, the Continuum of Care, non-profit agencies, developers, and city officials through public meetings and a stakeholder meeting. These meetings are summarized in the Citizen Participation section of this plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of New Braunfels has implemented actions to develop institutional structures and enhance coordination between housing providers and social service agencies, and foster assisted housing improvements and resident initiatives. Through public hearings and stakeholder meetings held throughout the year, the City continues to utilize a network of contacts, referrals, and partnerships to implement the strategies outlined in the Five-Year Consolidated Plan as re-enforced in this Action Plan. The City will continue to build its relationship with local housing providers and the Housing Authority to ensure that the current limited housing resources are utilized in the most efficient manner possible and to meet the housing needs of extremely low, very-low, and low-income renters.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

New Braunfels participates in the Texas Balance of State Continuum of Care that is managed by the Texas Homeless Network. The Comal County Homeless Coalition meets monthly for planning and updates on homelessness in the city and county. The Texas Homeless Network provides data from the Homeless Management Information System (HMIS), Point-In-Time Count (PIT), the Housing Inventory County, and the Annual Homeless Assessment Report (AHAR). This information is utilized to assist in determining the nature and extent of homelessness in New Braunfels and identifying potential projects that will eliminate gaps in housing and services.

Chronic homelessness is difficult to determine since most unsheltered individuals/families are living in their cars or in encampments outside the City and are not visible to the general public

The Comal County Homeless Coalition draws its membership from service providers, housing providers; health providers including mental health; veterans service agencies; Child Protective Services; and governmental entities. The Coalition is working with the Texas Homeless Network to develop a coordinated approach with publically funded institutions and systems of care so that people are not discharged into homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of New Braunfels is not a recipient of ESG funds directly from HUD but the City does participate in the Texas Balance of State CoC managed by the Texas Homeless Network. The City was provided data from the Homeless management Information system (HMIS), Point-In-Time Count (PIT), the Housing Inventory County, and the Annual Homeless Assessment Report (AHAR).

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CASA of Central Texas
	Agency/Group/Organization Type	Services-Children Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended the Stakeholder Meeting and public hearings; completed survey; provided input on issues affecting abused and neglected children; housing and service needs. Agency will receive PY2017 funding.
2	Agency/Group/Organization	Comal County Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Affordable Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided input at the Stakeholder Meeting and completed survey; conversations with CDBG staff; discussed needs of first time homebuyers and the need for additional affordable housing. Agency will receive PY2017 CDBG Funding for closing cost assistance.
3	Agency/Group/Organization	Family Promise of Greater New Braunfels
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided input at the Stakeholder Meeting and completed survey; conversations with CDBG staff; input on the needs of families experiencing homelessness.
4	Agency/Group/Organization	Family Life Center
	Agency/Group/Organization Type	Housing Emergency Rent- and Utility Assistance
	What section of the Plan was addressed by Consultation?	Homelessness Prevention
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided input at the Stakeholder Meeting and completed survey; conversations with CDBG staff; input on needs of households at risk of homelessness; agency will receive PY 2017 CDBG funds.
5	Agency/Group/Organization	SAN ANTONIO FOOD BANK
	Agency/Group/Organization Type	Food Assistance
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended Stakeholder Meeting, 2 public hearings and completed survey; conversations with CDBG staff; agency will receive PY2017 CDBG funding.
6	Agency/Group/Organization	Comal County Crisis Center
	Agency/Group/Organization Type	Housing Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Public Services-Public Facilities

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided input at the Stakeholder Meeting and completed survey; conversations with CDBG staff; agency will receive PY 2017 CDBG funds.
7	Agency/Group/Organization	Comal County Senior Citizens Foundation
	Agency/Group/Organization Type	Housing Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Housing Retention
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided input at the Stakeholder Meeting; two public hearings and completed survey; conversations with CDBG staff; agency will receive PY2017 CDBG funds
8	Agency/Group/Organization	City of New Braunfels
	Agency/Group/Organization Type	Other government - Local Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Public Facility Improvements
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Parks and Planning Departments provided information on community needs and attended the Stakeholder Meeting; Provided a better understanding of the City's needs in low-moderate income areas. Presentation of the draft Annual Action Plan to City Council for discussion and comments. City Council attended some CDAC meetings.
9	Agency/Group/Organization	CONNECTIONS
	Agency/Group/Organization Type	Services - Housing Services-Children

	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Affordable Housing-Public Facilities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended Stakeholder Meeting; conversations with CDBG staff regarding the needs of children and youth experiencing homelessness.
10	Agency/Group/Organization	NEW BRAUNFELS HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended Stakeholder Meeting; met with CDBG staff to discuss public housing issues; provided statistics for Action Plan.
11	Agency/Group/Organization	McKenna Foundation
	Agency/Group/Organization Type	Business Leaders Community Foundation Foundation
	What section of the Plan was addressed by Consultation?	Public Services-Affordable Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended Stakeholder Meeting; completed survey; conversations with CDBG staff.
12	Agency/Group/Organization	Texas Homeless Network
	Agency/Group/Organization Type	Housing Services-homeless State-wide Organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Conversations with CDBG staff and provided data from the PIT count for New Braunfels.
13	Agency/Group/Organization	HILL COUNTRY MENTAL HEALTH/MENTAL RETARDATION CLINIC
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services - Victims Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Conversation with CDBG staff regarding the needs of people with mental health or mental retardation.
14	Agency/Group/Organization	STEPS
	Agency/Group/Organization Type	Self-Sufficiency-Mentoring Programs
	What section of the Plan was addressed by Consultation?	Public Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Attended Stakeholder Meeting; conversation with CDBG staff and completed survey; provided input on public service needs. Agency will receive PY 2017 CDBG funds.

15	Agency/Group/Organization	Community Development Advisory Committee
	Agency/Group/Organization Type	Housing Services - Housing Business and Civic Leaders Residents of New Braunfels
	What section of the Plan was addressed by Consultation?	CDBG Program and Activities
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agencies were consulted through one-on-one interviews, focus groups, stakeholders meetings and public hearings. The information provided by the agencies and groups provide a better understanding of the needs of low-moderate income residents and identify gaps in services and housing options.

Identify any Agency Types not consulted and provide rationale for not consulting

No agencies were excluded from participating in the public meetings; stakeholder meeting and all surveys were accepted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Texas Homeless Network	Coordination of homeless services with CoC goals in the Balance of State Continuum of Care.
Comprehensive Plan	City of New Braunfels	Both plans provide priorities and goals that have been determined by citizen input.
Parks & Recreation Master Plan	City of New Braunfels	Coordination of park and neighborhood improvements in low-moderate income areas

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of New Braunfels will continue coordination with public entities, including State and any adjacent units of general local government in the implementation of this Annual Action Plan.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of New Braunfels Citizen Participation Plan encourages participation of all residents, especially the low and moderate-income population. Formal and informal approaches are used each year in the assessment process to provide adequate opportunities for citizens to participate in the development of the Consolidated Plan and the Annual Action Plans. These actions include placing advertisements in the local newspapers, meetings with stakeholders, community forums, social media and appointment of citizens to the Community Development Advisory Committee (CDAC) by City Council, and public hearings at city council meetings and other locations.

The CDAC consists of nine New Braunfels residents appointed by the City Council to a three-year term. CDAC serves in an advisory capacity to the CDBG program. Meetings are advertised to the public via postings at the City Hall and are open to the public. All meetings are held in accessible locations with interpreters available upon request.

A workshop for CDBG funds was held on January 31, 2018 with 15 attendees representing 11 agencies attending. There was a CDBG presentation and handouts included the application and information sheet. The application was also available on the City's website. Notices were also emailed to local service agencies prior to the meeting encouraging agencies to send representatives to the pre-application workshop.

Public Hearings were held on June 6, 2018 at Torrey Haus, a local park and community center, and June 25, 2018 at City Hall. A stakeholders meeting was held on April 25, 2018 to solicit input on community and housing needs. It was open to agencies and residents and advertised on the City's website and through email.

A thirty-day comment period was held to allow public review of the 2018 Action Plan draft from June 11, 2018 through July 12, 2018. The draft was available on the City's website and at City Hall and the public library. A notice was published in the paper on June 10, 2018.

The comments received were considered in determining the priorities and funding allocations for Program Year 2018. The City will continue to solicit input from residents and stakeholder to determine priorities and future projects. Citizen comments are included as an attachment.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	N/A	No comments were received	N/A	
2	Public Meeting	Non-targeted/broad community	CDBG Application Workshop - 11 agencies and three city departments responded.	Needs for public services and public facility improvements; need for increased funding	All comments were accepted	
3	Public Meeting	Non-targeted/broad community	CDAC Meeting - presentations by agencies requesting CDBG funds; 12 agency representative and 9 CDAC members	Need for minor home repair; children services; homeless shelter-services; victims of domestic violence; meals and food programs	All comments and surveys were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community Service & Housing Providers	Stakeholder Meeting- Housing and Non-Housing Needs; 11 attendees	Priorities are affordable housing; public transportation; home repair programs; transitional housing and increased funding for public services	All comments were accepted	
5	Newspaper Ad	Non-targeted/broad community	Notice Public Hearings for Annual Action Plan	Email from resident discussing the conditions at a public housing complex	N/A	
6	Newspaper Ad	Non-targeted/broad community	Public Notice of Availability of Draft Annual Action Plan	No comments	N/A	
7	Public Hearing	Non-targeted/broad community	Public hearing held at Torres Park in a low-mod neighborhood. 3 attendees	Need for more outreach so that people know about the CDBG program; housing rehabilitation and rental assistance were the top priorities.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
8	Public Hearing	Non-targeted/broad community	Public Hearing at City Council meeting; 3 representatives from public agencies spoke	Commented on need for more public services funding and thanked CDAC and City Council for their support.	All comments were accepted	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of New Braunfels will received \$378,454 for PY 2018 with reallocated funds from PY17 of \$24,635 for a total of \$403,089 to be used for eligible CDBG activities.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	378,454	0	24,635	403,089	403,089	The amount of resources available for the PY 2018 CDBG fund allocation is \$378,454 with reallocated funds of \$24,635 from previous years for a total of \$403,089. Primary focus will include program administration, fair housing activities, minor home repair; home buyers assistance, public improvements, and public services.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Subrecipients of CDBG funding from the City of New Braunfels are expected to leverage the CDBG funds with other private, state or local funds. This information is built into applications for funding and taken into consideration when recommendations are made by the Community Development Advisory Committee to City Council. CDBG does not require matching funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Subrecipients of CDBG funding from the City of New Braunfels are expected to leverage the CDBG funds with other private, state or local funds. This information is built into applications for funding and taken into consideration when recommendations are made by the Community Development Advisory Committee to City Council. CDBG does not require matching funds.

Discussion

City general funds and other state and federal funds are used to support city projects in which CDBG funds are proposed.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Services	2015	2019	Public Services	City Wide	Public Services	CDBG: \$56,861	Public service activities other than Low/Moderate Income Housing Benefit: 547 Persons Assisted
2	Increase Affordable Housing	2015	2019	Affordable Housing	City Wide	Improve Access to Affordable Housing	CDBG: \$108,500	Homeowner Housing Added: 4 Household Housing Unit Homeowner Housing Rehabilitated: 13 Household Housing Unit
3	Public Facility and Infrastructure Improvements	2015	2019	Non-Housing Community Development	City Wide	Public Facilities and Infrastructure Improvements	CDBG: \$137,897	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4995 Persons Assisted
4	Affirmatively Further Fair Housing	2015	2019	Program Administration	City Wide	Affirmatively Further Fair Housing	CDBG: \$75,815	Other: 50 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Services
	Goal Description	Public Services: Support efforts to coordinate work of social services providers and identify duplication of service. Fund programs that address the priority needs identified in the Consolidated Plan.
2	Goal Name	Increase Affordable Housing
	Goal Description	Increase homeownership opportunities for low-income homebuyers; provide minor home repair program for low income elderly and/or disabled homeowners
3	Goal Name	Public Facility and Infrastructure Improvements
	Goal Description	Public Facility and Infrastructure Improvements: Fund public facility improvements that benefit low to moderate income persons and households, persons with special needs, including but not limited to senior centers, homeless facilities, parks and recreational facilities.
4	Goal Name	Affirmatively Further Fair Housing
	Goal Description	Conduct at least 2 workshops on Fair Housing; proclamation that April Fair Housing month; post Fair Housing information on City website; incorporate fair housing information in all CDBG meetings; Fair Housing is incorporated into subrecipient contracts.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of New Braunfels will perform activities that meet the needs and objectives established by its Consolidated Plan and approved by City Council. As shown below, the City will fund four public services through four agencies, a minor home repair program for elderly and/or low income homeowners and home buyer closing assistance program. There are uncommitted funds of \$9,630 that may be allocated to an eligible project during the program year.

Projects

#	Project Name
1	Administration & Fair Housing
2	CASA
3	San Antonio Food Bank
4	The Salvation Army
5	Comal County Senior Citizens Foundation - Meals on Wheels
6	Comal County Senior Citizens Foundation - Minor Home Repair
7	Comal County Habitat for Humanity
8	Westside Community Center - A/C Replacement
9	Westside Community Center - Fire Exits

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of New Braunfels responds to the needs expressed in public hearings and stakeholder meetings. Affordable housing (rental and homeownership) and public transportation are critical needs. To improve the quality of life of all citizens in New Braunfels, the City will work with service and housing providers to address both the need for additional affordable housing and supportive service needs. The City will use CDBG funds to provide closing cost assistance to low-moderate income homebuyers and continue to support the minor home repair program for elderly and/or disabled homeowners and other supportive services programs.

The lack of additional funding is the major obstacle faced by the City when meeting underserved needs. The City will continue to investigate funding opportunities as they are identified and will consider developing a transportation study to determine if a public transit system is financially feasible.

AP-38 Project Summary

Project Summary Information

1	Project Name	Administration & Fair Housing
	Target Area	
	Goals Supported	Affirmatively Further Fair Housing
	Needs Addressed	Affirmatively Further Fair Housing
	Funding	CDBG: \$75,691
	Description	Administration and oversight of CDBG program; Fair Housing activities to include a proclamation
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	New Braunfels City Hall – 550 Landa Street, New Braunfels, TX 78130
	Planned Activities	Management of the CDBG program including required reports, monitoring subrecipients; facilitate the Community Development Advisory Committee meetings; conduct fair housing activities; conduct Fair Housing activities.
2	Project Name	CASA
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$18,000
	Description	Agency provides advocacy for abused and neglected children in the child welfare and court system.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	157 children experiencing neglect and/or abuse and who are clients of Child Protective Services and/or in the court system will benefit from the programs
	Location Description	Office: 1619 Common St #301, New Braunfels 78130

	Planned Activities	Court and welfare system support for children through the recruiting, training and supervising volunteers who have been appointed by the Court to be Court Appointed Special Advocates as well as case management.
3	Project Name	San Antonio Food Bank
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$8,000
	Description	Program provides food and non-food assistance to low-moderate income residents of New Braunfels
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 154 low-moderate individuals and families that reside within the city limits of New Braunfels will receive food assistance,
	Location Description	Office: 1620 S Seguin Avenue, New Braunfels, TX 78130
	Planned Activities	Distribution of food to New Braunfels residents through the Kitchen Table, local food pantries and nutrition, cooking and other educational classes.
4	Project Name	The Salvation Army
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$10,117
	Description	Non-profit agency - providing a variety of services and disaster relief. The CDBG funding will be used for a program provides hot meals and services to people experiencing homelessness.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 200 unduplicated individuals experiencing homelessness will receive hot meals. Many reside in hotels or are living in their cars and have no way to prepare meals
	Location Description	617 South Business I-35, New Braunfels, TX 78130

	Planned Activities	The kitchen at office location will provide hot meals to homeless individuals and families
5	Project Name	Comal County Senior Citizens Foundation - Meals on Wheels
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$20,651
	Description	Non-profit agency providing a variety of social, educational and recreational activities as well as a lunchtime hot meal
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 31 low income elderly and/or disabled residents will receive home delivered meals
	Location Description	Office: 655 Landa Street, New Braunfels, TX 78130
Planned Activities	Home delivered meals to eligible senior citizens. Meals are delivered 5 days per week with additional food provided on Friday for the week-end.	
6	Project Name	Comal County Senior Citizens Foundation - Minor Home Repair
	Target Area	
	Goals Supported	Increase Affordable Housing
	Needs Addressed	Improve Access to Affordable Housing
	Funding	CDBG: \$100,000
	Description	Non-profit agency providing a variety of social, educational and recreational activities as well as a lunchtime hot meal. CDBG funded-program provides minor home repairs and accessibility improvements designed to enable elderly and/or disabled New Braunfels homeowners to remain in their homes. All recipients are low-moderate income.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	15 low-moderate elderly and/or disabled homeowners that reside within the city limits of New Braunfels will receive minor home repairs
	Location Description	Office: 655 Landa Street, New Braunfels, TX 78130
	Planned Activities	Minor home repairs and accessibility improvements not to exceed \$10,000
7	Project Name	Comal County Habitat for Humanity
	Target Area	
	Goals Supported	Increase Affordable Housing
	Needs Addressed	Improve Access to Affordable Housing
	Funding	CDBG: \$8,500
	Description	Program provides home ownership opportunities for low-moderate income households
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that six low-moderate income households will receive closing costs assistance
	Location Description	Office: 1269 Industrial Street, New Braunfels, TX 78130
	Planned Activities	Closing cost assistance for low-moderate income homebuyers
8	Project Name	Westside Community Center - A/C Replacement
	Target Area	
	Goals Supported	Public Facility and Infrastructure Improvements
	Needs Addressed	Public Facilities and Infrastructure Improvements
	Funding	CDBG: \$64,000
	Description	Westside Community Center provides a variety of social, educational, ESL classes and recreational activities for neighborhood residents as well as a branch library
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 2,900 low-moderate residents will participate in at least one activity at Westside Community Center during the program year

	Location Description	2932 Interstate 35 Frontage Road, New Braunfels, TX 78130
	Planned Activities	Replacement of older A/C units for the facility
9	Project Name	Westside Community Center - Fire Exits
	Target Area	
	Goals Supported	Public Facility and Infrastructure Improvements
	Needs Addressed	Public Facilities and Infrastructure Improvements
	Funding	CDBG: \$88,100
	Description	Westside Community Center provides a variety of social, educational, ESL classes and recreational activities for neighborhood residents as well as a branch library
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 2,900 low-moderate residents will participate in at least one activity at Westside Community Center during the program year
	Location Description	2932 Interstate 35 Frontage Road, New Braunfels, TX 78130
	Planned Activities	Expansion of 2nd floor fire exit to enhance accessibility for wheelchair bound participants

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds area allocated city-wide to projects and activities that benefit low-moderate income persons and household or provide services to residents in a LMI area.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of New Braunfels is not allocating fund geographically to specific targeted areas. Funding is allocated for projects on qualified LMI areas or to programs that provide services to low-moderate income people or households.

Discussion

City of New Braunfels continues to improve low-income residential neighborhoods, especially those with high concentrations of minorities, by improving parks and other public facilities. These public improvements make the neighborhoods safer and more desirable to all residents.

The City is researching and will continue to discuss whether developing a Neighborhood Revitalization Strategy Area would be a more effective way to use CDBG funds.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Efforts have been made to retain affordable housing stock by continually funding the Comal County Senior Foundation minor rehabilitation program which addresses issues of deferred maintenance for low-income elderly and/or disabled homeowners and Habitat for Humanity which offers homeownership opportunities to low-moderate income homebuyers. Increasing the supply of supportive housing for persons with special needs continues to be a challenge, as well as the supply of affordable housing for low-income persons with access to job opportunities.

The City of New Braunfels created an Affordable Housing Task Force to evaluate how to expand the City’s supply of affordable housing stock. The ad hoc group includes members of the public, private and non-profit sectors. The Task Force will review existing data and determine short, medium and long range goals and formulate action steps to achieve the identified goals.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	6
Special-Needs	15
Total	21

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	6
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	21

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City provides CDBG funding for closing costs first time home buyers and for a minor home repair programs. The Comal County Senior Citizens Foundation will provide minor home repairs and accessibility improvements to 15 low-moderate income elderly and/or disabled homeowners who are considered part of the special needs population. All recipients live within the city limits of New Braunfels. Comal County Habitat for Humanity will provide closing costs assistance to six income eligible non-homeless households purchasing homes in New Braunfels.

AP-60 Public Housing – 91.220(h)

Introduction

The public housing organization for the City is the New Braunfels Housing Authority. The Housing Authority has 170 public housing units in New Braunfels that are owned by the Housing Authority. The Housing Authority also owns one high-rise elderly/disabled complex with 100 units and 35 duplexes for larger families. The Housing Authority provides 100 certificates and 293 vouchers through the Housing Choice Voucher program. The extent of generational poverty in local public housing is not clear. The City will work with the housing authority to determine if generational poverty is indeed a problem and identify strategies to reduced generational poverty.

Actions planned during the next year to address the needs to public housing

The City of New Braunfels and the Housing Authority plan to continue working together to identify ways to provide affordable rental units and increase homeownership for public housing residents. The City does not proposed any direct activities with the New Braunfels Housing Authority. Public housing residents will benefit from public services and housing activities that will be assisted in PY 2018.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

New Baunfels Housing Authority encourages the residents to be more involved in Resident Council meetings by providing the residents the opportunity to learn about the activities, security, modernization projects and management issues and provide input and feedback.

The City will continue to support efforts to coordinate the work of social service organizations that provide services, housing assistance and homeownership opportunities to public housing residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The New Braunfels Housing Authority has an Assessment Score of 92 and is designated as a High Performer by HUD.

Discussion

The City supports the efforts of the Housing Authority and will work to identify ways to partner together to provide safe, affordable housing. A City staffer sits on the Board of Directors for the Housing Authority.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

With a focus on homeless prevention, the City and local service providers have identified the provision of direct assistance with rent and utilities as well as supportive services to help those potentially at risk of becoming homeless as the key priorities for homeless assistance and prevention. The Comal County Homeless Coalition is part of the Texas Balance of State Continuum of Care and is managed by the Texas Homeless Network (THN), a statewide nonprofit agency.

The Comal County Homeless Coalition meets monthly to discuss issues and challenges in meeting the needs of those experiencing homelessness or at-risk of homelessness. Members of the Coalition represent service and housing providers, public housing staff, emergency services such as The Salvation Army, the McKenna Foundation, special needs populations and City government. City staff from the Police Department, the Westside Community Center and the CDBG program participate in the Coalition's planning process.

The Texas Balance of State CoC is made up of all service providers, advocates, local government officials, and citizens who work to eliminate homelessness in over 216 counties in Texas outside of most major metropolitan cities. THN assists local homeless coalitions with community-based planning to develop plans to end homelessness and new projects to fill gaps in housing and services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of New Braunfels supports efforts of the Comal County Homeless Coalition in its outreach and assessment efforts for homeless persons in its community by participating in meetings and the in the Point-in-Time count. The Texas Homeless Network annually assists communities with their Point-in-Time homeless survey preparation and data analysis. This information is used by the City in the development of short and long-term strategies to alleviate homelessness and provide affordable housing.

The City will continue to organize stakeholder meetings to discuss and plan for more intensive outreach to those experiencing homelessness. There are no agencies in New Braunfels that provide only outreach activities. Many agencies provide outreach to the specific population that they serve. The City uses CDBG funds to support these agencies. These agencies include but are not limited to the Comal County Crisis Center, Family Promise, Family Life Center, San Antonio Food Bank, Comal County Senior Citizens

Foundation, the Salvation Army, CASA and Habitat for Humanity.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of New Braunfels is not a direct recipient of Emergency Solution Grant funds (ESG), but uses its CDBG funds to support agencies who provide emergency shelter and rent/utility assistance programs that prevent homelessness.

Three agencies provide shelters for specific homeless populations in New Braunfels. The Comal County Crisis Center operates an emergency shelter for victims of domestic violence and sexual assault and their children. Connections provides emergency shelter and transitional housing for youth aging out of foster care and unaccompanied homeless youth. Family Promise provides emergency shelter to families experiencing homelessness. All agencies have received CDBG funding in previous years.

Transitional housing, Rapid Re-Housing and permanent supportive housing are recognized as an unmet need in New Braunfels. NB Housing Partners is developing a transitional housing project in New Braunfels. The 43 unit complex will provide housing and services for individuals and families exiting from emergency shelters or other service programs. The City of New Braunfels provided funding (non-CDBG) for the purchase of the land for this project.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

There are few community resources specifically for chronically homeless, individuals and families, families with children, veterans and their families, and unaccompanied youth make the transition to permanent housing and independent living. There are no permanent supportive housing programs located in the City. The City's role has been to provide CDBG funding to agencies that provide services and housing to the homeless populations including Family Promise (emergency shelter for families); Comal County Crisis Center (DV shelter); San Antonio Food Bank; The Salvation Army; and Connections (emergency shelter for homeless and runaway youth). Local faith-based organizations also provide specific assistance to those in need as they are able. The lack of resources for homeless housing and services is an unmet need in New Braunfels.

The City will continue to participate in the local homeless coalition, sponsor meetings and discussion groups around the issues of homelessness and provide an opportunity for agencies to apply for CDBG funding on an annual basis.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Families living below the poverty level and those on a fixed income are often unable to afford to maintain their homes, which puts them at risk of becoming homeless. The City will continue to use CDBG funds to support programs that address housing and service issues.

As part of the Continuum of Care planning with the Comal County Homeless Coalition, the City will work with service and housing providers to develop mechanisms that prevent discharge from public institutions into homelessness. As resources are limited, agencies will continue to investigate housing options in nearby larger communities such as Austin and San Antonio.

Discussion

The City of New Braunfels does not receive Continuum of Care or ESG funds but supports agency efforts by providing CDBG funds when possible.

In PY 2018, the City is assisting low-income and/or homeless persons by providing CDBG funding to agencies that provide supportive services to victims of domestic violence, food assistance, emergency rental and utility assistance, services to abused and neglected children, Meals on Wheels for elderly/disabled individuals, and activities at the Westside Community Center including budgeting and meal planning.

The City will also provide financial support to programs that assist elderly and/or disabled homeowners living on a fixed incomes who are often unable to afford to maintain their homes, which puts them at risk of becoming homeless.

The City of New Braunfels does not receive HOPWA funding.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Affordable housing remains a high priority. Rising costs of construction, the availability of financing and the demand for a limited amount of land have combined to constrain affordable housing production. The result is significantly higher costs for housing when incomes are not be rising at the same pace. New Braunfels is located over the Edwards Underground Aquifer Recharge Zone which increases the cost of construction.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Impediment 1: Lack of Fair Housing Awareness

- Include a fair housing information component to all CDBG public hearings and meetings and conduct 2 activities during Fair Housing month
- Maintain on its website a posting about the Fair Housing Ordinance and how residents can file a complaint
- City will continue to enforce the Fair Housing Ordinance and have a designated Fair Housing Officer

Impediment 2: Lack of Transportation Options

- During the next 5 years, City will investigate the viability of developing and managing a public transit system
- During the next 5 years, City will investigate developing partnerships with other transit providers to increase access to public transportation

Impediment 3: Lack of Affordable Housing

- City will continue to provide minor home repair to owner-occupied housing for low- mod income owners, particularly the elderly and disabled. At least 40 houses will receive minor home repairs during the next 5 years
- City will continue discussions with the PHA to identify other affordable housing options
- The City will support viable Low Income Housing Tax Credits projects
- City will approve viable applications for funding by non-profits to provide down payment and closing cost assistance to 1st time low-mod income homebuyers
- During the next 5 years, City will assess its current development and zoning ordinances to

determine remedies to the shortage of affordable housing new construction

Impediment 4: Lack of Affordable and Accessible Housing Units

- City will fund viable home repair programs to provide assistance with accessibility modifications for low to moderate income homeowners. In PY18 funding will be provided for 15 home repair projects
- City will investigate all complaints filed by or on behalf of a disabled person who has been not allowed to make reasonable accessibility modifications, or to have a service animal or caregiver in their unit

Impediment 5: Lack of Financial Independence and Job Opportunities

- In the next 2 years, City will investigate the Section 108 program as a means to develop new employment opportunities for low-mod income residents
- City will continue to use CDBG funds to support local social service agencies that provide job training, employment services and other social services for low-mod income residents

Impediment 6: Lack of Amenities in Low-Moderate Income Neighborhoods

- In the next 5 years, City will invest CDBG, Capital Improvement, and general funds into the upgrades to the infrastructure and facilities in the areas of low-income and minority concentrations.
- The City will investigate the viability of providing incentives to chain grocery stores and big box stores in the area. During the next 5 years, the City will negotiate with at least 2 new private ventures that will benefit residents in low-mod areas

Discussion:

The AI did not identify any barriers to resulting from the public policies. However City will assess its current development and zoning ordinances to determine barriers to affordable housing development and increase incentives for affordable housing development. The City is committed to educating businesses, landlords and residents about fair housing through workshops and community meetings as well as maintaining a Fair Housing Officer to assist with complaints.

P-85 Other Actions – 91.220(k)

Introduction:

The following actions will be undertaken to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead based paint hazards, reduce the number of poverty level families, and develop institutional structure.

Actions planned to address obstacles to meeting underserved needs

Requests for funding far exceed the available entitlement dollars received by the City of New Braunfels. The City will continue to partner with non-profit agencies to leverage its CDBG allocation so that the maximum benefit is achieved. The City will facilitate an annual Stakeholders Meeting and participate in the Comal County Homeless Coalition to identify unmet needs and to strategize on how to meet those needs.

Actions planned to foster and maintain affordable housing

The City will continue to support development of affordable housing by providing flexibility in its development standards that encourages the industry to seek community partners. The City will fund a minor home repair program with repairs and improvements geared toward maintaining the house in a decent condition. The City will support Low Income Housing Tax Credit applications when the project is compatible with the Comprehensive Plan.

Actions planned to reduce lead-based paint hazards

Lead-based paint hazard identification and reduction strategies include education, outreach, and conformance with 24 CFR Part 35 regulations. The City distributes and maintains documentation of required information for homes built before 1978, including the EPA Lead-based Pamphlet, Notification of Lead Hazard Evaluation, and Notification of Lead Hazard Reduction. The City funds a minor home repair program through a subrecipient agency. Lead-based paint information is included in the application package and agency staff discusses lead-based paint issues with the applicants.

Actions planned to reduce the number of poverty-level families

New Braunfels addresses the problem of poverty through its strategic goals. Through a holistic approach that combines safe, decent affordable housing for low to moderate income families with social services, education, access to health and employment, the City strives to reduce the poverty rate. The City, as lead agency in the implementation of the Consolidated Plan, will coordinate with local organizations to ensure that goals are met and will continue to provide assistance to agencies that provide services to poverty-

level families.

Actions planned to develop institutional structure

The City will continue to make entitlement funds available to the community through issuance of subrecipient agreements. The City provides subrecipient training during the application phase, prior to the execution of Subrecipient Agreements and is available for technical assistance if needed. The City distributes updated information on CDBG funded programs to subrecipients when appropriate. The City will maintain its webpage with up-to-date information as a resource for other city departments, general public and service/housing providers. The City is committed to meeting regularly with interested citizens and stakeholders to discuss community development issues.

The City recognizes the need to provide increased outreach to minority and non-English speaking residents. In an effort to reach these populations, the City will hold public hearings and community meetings at the Westside Community Center and churches or facilities located in low-moderate income areas.

Actions planned to enhance coordination between public and private housing and social service agencies

City staff will work with service providers, the local public housing authority, private housing resources and the Continuum of Care to ensure that there is awareness of the available resources and provide a conduit for communication and collaboration.

Discussion:

Since CDBG funding basically remains level, relationships are key to the success of housing, economic and community development efforts within the City of New Braunfels. The City will continue to partner with service and housing providers to leverage CDBG funding in assisting the low to moderate residents of New Braunfels.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

It is the City of New Braunfels' policy that at least 95% of the CDBG funds will be used to benefit low-moderate income people residing within the city limits. The City sets aside 15% of the allocation to fund public services and 20% to be used for administration of the program. The City's grant for PY 2018 is \$378,454.

Requests for Proposals (RFP) for CDBG funds are published annually. The application period for Program Year 18 was January 31, 2018 to March 1, 2018. This RFP was published in the local newspaper, through email and the application was available on the City's website. Nonprofit agencies were also contacted by email and regular mail with information on the program and the date of the pre-application workshop. The pre-application workshop was held on January 31, 2018 for all interested agencies and city departments.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
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2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 95.00%

For this Action Plan, Program Year 2018 will be used to determine that a minimum overall benefit of 95% of the CDBG funds are used to benefit persons of low and moderate income.

