

**MINUTES
OF THE NEW BRAUNFELS CIVIL SERVICE COMMISSION
MEETING OF NOVEMBER 2, 2015**

The Civil Service Commission of the City of New Braunfels, Texas, convened on November 2, 2015, at the New Braunfels Municipal Building in Council Chambers.

Commissioners present were: Chairperson Paul Ericksen, Vice-Chairperson Cesar Castilleja and Commissioner Fritz Welsch, Jr.

City Staff present were: Gary Wuest, Human Resources/Civil Service Director; Tom Bushur, Human Resources/Civil Service Manager; Lori Stidham, Human Resources Assistant/Civil Service Associate; Kenneth Jacks, Fire Chief; Joe Vargas, Assistant Police Chief; and Val Acevedo, City Attorney.

The meeting was called to order by Chairperson Ericksen at 9:00 a.m. in Council Chambers in the City of New Braunfels Municipal Building.

INDIVIDUAL ITEMS FOR CONSIDERATION:

1. APPROVAL OF MINUTES FROM THE MEETING ON OCTOBER 8, 2015.

Commissioner Welsch made a motion to approve; Vice-Chairperson Castilleja seconded the motion, which was unanimously approved.

2. DISCUSS AND CONSIDER APPROVAL CALLING FOR A POLICE CORPORAL EXAMINATION TO FILL A VACANCY AND/OR CREATE AN ELIGIBILITY LIST.

Civil Service Director Gary Wuest presented and discussed the item.

Vice-Chairperson Castilleja made a motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

3. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE NEW BRAUNFELS FIRE DEPARTMENT SERVICE/SENIORITY HISTORY DATED NOVEMBER 2, 2015.

Civil Service Director Gary Wuest presented and discussed the item.

Vice-Chairperson Castilleja made a motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

4. DISCUSS AND CONSIDER APPROVAL AND CERTIFICATION OF THE NEW BRAUNFELS POLICE DEPARTMENT SERVICE/SENIORITY HISTORY DATED NOVEMBER 2, 2015.

Civil Service Director Gary Wuest presented and discussed the item.

Vice-Chairperson Castilleja made a motion to approve; Chairperson Ericksen seconded the motion, which was unanimously approved.

5. EXECUTIVE SESSION

DELIBERATE PENDING/CONTEMPLATED LITIGATION, SETTLEMENT OFFER(S), AND MATTERS CONCERNING PRIVILEGED AND UNPRIVILEGED CLIENT INFORMATION DEEMED CONFIDENTIAL BY RULE 1.05 OF THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT IN ACCORDANCE WITH SECTION 551.071, OF THE TEXAS GOVERNMENT CODE.

Civil Service Director Gary Wuest announced that there is no reason for Executive Session at this time.

Chairperson Ericksen announced that the Civil Service Commission would not be going into Executive Session.

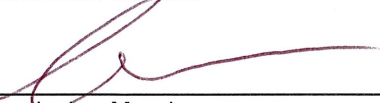
6. FUTURE AGENDA ITEMS

Civil Service Director Gary Wuest explained that the next meeting will be to approve the Police Corporal eligibility list from the promotional examination and that a date has not been decided yet, because it will depend whether or not appeals are submitted. Director Wuest mentioned the meeting will most likely be scheduled on December 28th, 29th, or 30th, preferably on the 30th. The Commission stated they would be available on December 30th, and Director Gary Wuest stated that the next meeting will be tentatively scheduled for Wednesday, December 30, 2015. Director Wuest also asked the Commission if morning meetings work better for their schedules, and all agreed that morning meetings are preferred.

ADJOURNMENT: Meeting adjourned at 9:06 a.m.

Date Approved: 12-31-2015


Commission Member


Commission Member

Attest:


For: GARY WUEST, Recording Secretary