



## FINANCE DEPARTMENT

# Third Quarter Financial Report

August 19, 2019

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **June**, with 75.0% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 8/16/19, a current (FY 2018-19 authorized totals) Vacant Positions Report as of 8/9/19, an Economic Data Report and a report reflecting roadway impact fee service area balances.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds are broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2018-19 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). To view these documents, as well as other financial information produced by the Finance Department, please go to the Finance section of the City website at:

<http://www.nbtexas.org/108/Finance>

and click on the applicable links below:

- [Financial Transparency](#)
- [Financial Reports](#)



**For more information contact:**

**Jared Werner**  
Chief Financial Officer  
[jwerner@nbtexas.org](mailto:jwerner@nbtexas.org)

**Sandy Paulos**  
Assistant Director of Finance  
[spaulos@nbtexas.org](mailto:spaulos@nbtexas.org)

## General Fund Revenues

As of June 30, General Fund revenues total \$54.9 million or 80.6% of total budgeted revenue. \$4.4 million was received during the month of June, the majority of which came from sales tax. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 60.5% of all budgeted revenue. The majority of the property tax revenue for the year has been received.

License and Permit revenue collections through the month of June were above budget at \$3.5 million (89.0%). Fines and Forfeiture revenue was below budget through June, with collections at 61.9% (\$1.0 million) of the budgeted totals. Charges for Services totaled \$2.1 million (49.7%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time revenue payments. Parks and Recreation revenue totaled \$3.1 million through the month of June – 86.6% of budgeted revenue. The majority of these revenues were related to Das Rec (\$2.2 million – 107.7% of budget). The remaining revenue sources include one-time payments and quarterly payments that will be received and recorded over the last three months of the fiscal year.

## General Fund Expenditures

As of June 30, General Fund expenditures and encumbrances total \$47.0 million or 68.4% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of June, 70.4% of the total payroll for the fiscal year has transpired. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Fiscal YTD % of Budget
Employee Expenses	\$53,666,007	\$ 4,047,660	\$ 36,307,579	\$ 52,742	\$ 36,360,321	67.8%
Operating Expenses	13,179,027	746,304	7,842,709	1,467,839	9,310,548	70.6%
Capital Expenses	432,020	48,696	308,473	146,978	455,451	105.4%
Debt Service	352,585	275,317	347,074	-	347,074	98.4%
Interfund Transfers	829,910	167,877	507,051	-	507,051	61.1%
Contingencies	195,000	-	-	-	-	0.0%
<b>Total</b>	<b>\$68,654,549</b>	<b>\$ 5,285,854</b>	<b>\$ 45,312,886</b>	<b>\$ 1,667,559</b>	<b>\$ 46,980,445</b>	<b>68.4%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of June total \$2.1 million or 75.3% of total budgeted revenues, which is right on target. The majority of these revenues are from fuel sales, which is a somewhat seasonal source of revenue. Fuel revenue has increased by 12.0% in comparison to last fiscal year. Expenditures and encumbrances total \$2.2 million or 78.3% of budget – just slightly above budget. Airport employee expenditures are at 71.3% of budget. The operating allocation is above budget at 84.2%. Capital expenditures are 100.0% committed, due to

additional expenses related to the airport renovations that were originally budgeted in FY 2017-18.

**Solid Waste Fund** – Revenues through the month of June total \$6.7 million or 69.8% of total budgeted revenues. A large portion of the revenues received in October and November were accrued back to FY 2017-18 to accurately reflect the revenues in the period they were earned. These adjustments are being reflected in the fiscal year-to-date revenue total. Solid Waste expenditures and encumbrances total \$7.7 million or 81.2% of budget, due to purchase orders issued for refuse disposal, that are not yet paid. Employee expenditures are slightly below budget at 70.7%. Operating expenditures are over budget (90.3%) at the end of June, due to the above-mentioned purchase orders.

**Golf Course Fund** – Revenues through the month of June total \$1.3 million or 79.6% of total budgeted revenues, which is slightly above budget. Revenue for the month of June was up 14.7% compared to June of last fiscal year. There was an 11.3% increase in rounds played compared to the same period last year. June experienced 10 days of rain (4.7 inches), but still allowed for the hosting of 9 tournaments and a healthy increase in rounds played and revenues. Golf Fund expenditures and encumbrances total \$996,000 or 79.1%, which is slightly greater than budget, primarily due to purchase orders for merchandise and chemicals that have been issued, but not yet paid. Employee expenditures are at 62.7% through June, well below budget. The Golf Fund goals of positive cash flow and building reserves continue to be met this fiscal year.

**Civic/Convention Center Fund** – Charges for Services Revenues through the Civic/Convention Center Fund at the end of the month of June total \$372,000 or 77.4% which is slightly over budget. Expenditures and encumbrances in the fund total \$502,000 or 70.1%, which is below budget.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, with the recent addition of the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through June 30, 2019.

	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 1,842,676	\$ 1,545,440	\$ 297,236
Service Area 2	225,061	110,315	114,746
Service Area 3	4,406,866	617,426	3,789,440
Service Area 4	960,876	17,828	943,048
Service Area 5	6,101,555	1,559,448	4,542,107
Service Area 6	3,036,670	870,310	2,166,360
Veramendi Traffic Impact Fees	34,852	-	34,852
<b>Total</b>	<b>\$ 16,608,555</b>	<b>\$ 4,720,766</b>	<b>\$ 11,887,789</b>

**General Fund**

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>				
Taxes and Franchise Fees	\$ 51,011,474	\$ 3,044,443	\$ 43,262,692	84.8%
Licenses and Permits	3,985,990	267,388	3,547,867	89.0%
Intergovernmental	627,247	35,013	338,122	53.9%
Charges for Services	4,148,100	182,238	2,062,281	49.7%
Fines and Forfeitures	1,672,400	117,852	1,035,106	61.9%
Interest Income	200,000	54,983	373,636	186.8%
Parks and Recreation	3,601,376	461,756	3,117,125	86.6%
Miscellaneous	2,045,264	67,112	562,150	27.5%
Interfund Transfers	866,511	216,628	649,883	75.0%
<b>Total General Fund Revenues</b>	<b>\$ 68,158,362</b>	<b>\$ 4,447,413</b>	<b>\$ 54,948,862</b>	<b>80.6%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Council	\$ 34,421	\$ 2,425	\$ 26,778	\$ -	\$ 26,778	77.8%
City Attorney	927,458	50,042	454,081	147,454	601,535	64.9%
City Administration	1,674,795	118,054	995,972	-	995,972	59.5%
Information Technology	2,018,394	174,309	1,400,340	29,594	1,429,934	70.8%
Municipal Court	688,202	52,156	485,766	-	485,766	70.6%
Human Resources	845,703	72,096	567,245	29,910	597,155	70.6%
Finance	1,158,894	90,232	806,961	-	806,961	69.6%
Planning and Community Development	3,468,556	248,323	2,299,944	55,600	2,355,544	67.9%
Police	18,917,863	1,365,532	12,760,348	267,043	13,027,391	68.9%
Fire	18,648,814	1,353,893	13,047,543	100,780	13,148,323	70.5%
Public Works	7,383,688	478,745	3,945,991	494,558	4,440,549	60.1%
Parks	7,753,117	757,657	4,915,996	320,447	5,236,443	67.5%
Library	2,370,984	187,670	1,573,749	29,935	1,603,684	67.6%
Non-Departmental	2,763,660	334,720	2,032,172	192,238	2,224,410	80.5%
<b>Total General Fund Expenditures</b>	<b>\$ 68,654,549</b>	<b>\$ 5,285,854</b>	<b>\$ 45,312,886</b>	<b>\$ 1,667,559</b>	<b>\$ 46,980,445</b>	<b>68.4%</b>

### Airport Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 2,690,000	\$ 260,195		\$ 2,064,341	76.7%
Intergovernmental	50,000	-		-	0.0%
Interfund Transfer	99,910	24,978		74,933	75.0%
<b>Total Airport Revenues</b>	<b>\$ 2,839,910</b>	<b>\$ 285,173</b>		<b>\$ 2,139,274</b>	<b>75.3%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 600,466	\$ 46,607	\$ 426,759	\$ 1,550	\$ 428,309	71.3%
Operation Expenses	1,595,392	145,894	1,329,200	13,456	1,342,656	84.2%
Capital Expenses	19,478	-	19,479	-	19,479	100.0%
Debt Service	39,240	9,961	9,961	-	9,961	25.4%
Interfund Transfer	498,383	117,971	353,912	-	353,912	71.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 2,752,959</b>	<b>\$ 320,433</b>	<b>\$ 2,139,311</b>	<b>\$ 15,006</b>	<b>\$ 2,154,317</b>	<b>78.3%</b>

### Solid Waste Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 9,440,054	\$ 819,255		\$ 6,525,693	69.1%
Licenses & Permits	-	1,000		23,000	0.0%
Miscellaneous	118,200	25,827		86,731	73.4%
Interest Income	36,935	4,769		47,428	128.4%
Interfund Transfer	-	-		15,000	0.0%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 9,595,189</b>	<b>\$ 850,851</b>		<b>\$ 6,697,852</b>	<b>69.8%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 3,757,494	\$ 289,085	\$ 2,658,345	\$ -	\$ 2,658,345	70.7%
Operation Expenses	4,657,867	664,667	3,319,644	884,175	4,203,819	90.3%
Capital Expenses	73,700	-	86,937	-	86,937	118.0%
Interfund Transfer	938,301	234,575	703,726	-	703,726	75.0%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 9,427,362</b>	<b>\$ 1,188,327</b>	<b>\$ 6,768,652</b>	<b>\$ 884,175</b>	<b>\$ 7,652,827</b>	<b>81.2%</b>

### Golf Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 1,556,277	\$ 169,359		\$ 1,240,983	79.7%
Miscellaneous	32,288	3,395		22,740	70.4%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,588,565</b>	<b>\$ 172,754</b>		<b>\$ 1,263,723</b>	<b>79.6%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 836,650	\$ 59,815	\$ 524,430	\$ -	\$ 524,430	62.7%
Operation Expenses	423,559	38,129	367,967	59,167	427,134	100.8%
Capital Expenses	-	-	-	44,634	44,634	0.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,260,209</b>	<b>\$ 97,944</b>	<b>\$ 892,397</b>	<b>\$ 103,801</b>	<b>\$ 996,198</b>	<b>79.1%</b>

### Civic/Convention Center Fund

	Current Total Budget	Period Activity June		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 480,271	\$ 39,553		\$ 371,856	77.4%
Interfund Transfers	257,572	64,393		193,179	75.0%
Miscellaneous	-	32		389	0.0%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 737,843</b>	<b>\$ 103,978</b>		<b>\$ 565,424</b>	<b>76.6%</b>

	Current Total Budget	Period Activity June	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 460,537	\$ 35,064	\$ 310,255	\$ -	\$ 310,255	67.4%
Operation Expenses	221,013	31,798	157,616	8,175	165,791	75.0%
Interfund Transfer	34,077	8,519	25,558	-	25,558	75.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 715,627</b>	<b>\$ 75,381</b>	<b>\$ 493,429</b>	<b>\$ 8,175</b>	<b>\$ 501,604</b>	<b>70.1%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.

FINANCE DEPARTMENT

Revenues

Expenditures

	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Other Funds</b>											
Debt Service Fund	\$ 17,466,415	\$ 433,636	\$ 15,498,862	88.7%		\$ 17,252,185	\$ -	\$ 13,275,008	\$ -	\$ 13,275,008	76.9%
Self Insurance Fund	\$ 6,903,500	\$ 543,447	\$ 5,281,078	76.5%		\$ 6,550,000	\$ 525,045	\$ 3,481,700	\$ 73,461	\$ 3,555,161	54.3%
<b>Special Revenue Funds</b>											
CDBG Fund *	\$ 393,459	\$ 7,980	\$ 114,205	29.0%		\$ 455,103	\$ 75,802	\$ 209,322	\$ 245,781	\$ 455,103	100.0%
Grant Fund *	\$ 726,444	\$ 15,797	\$ 128,859	17.7%		\$ 726,444	\$ 14,153	\$ 214,312	\$ 3,226	\$ 217,538	29.9%
Special Revenue Fund	\$ 200,000	\$ 33,128	\$ 217,930	109.0%		\$ 447,000	\$ 48,183	\$ 160,596	\$ 36,040	\$ 196,636	44.0%
River Activities Fund	\$ 1,338,200	\$ 247,335	\$ 455,853	34.1%		\$ 1,315,553	\$ 252,214	\$ 437,238	\$ 116,843	\$ 554,081	42.1%
Court Security Fund	\$ 31,000	\$ 3,603	\$ 23,048	74.3%		\$ 30,000	\$ 2,413	\$ 22,485	\$ -	\$ 22,485	75.0%
Judicial Efficiency Fund	\$ 8,000	\$ 704	\$ 5,906	73.8%		\$ 15,000	\$ -	\$ 128	\$ -	\$ 128	0.9%
Court Technology Fund	\$ 39,000	\$ 4,804	\$ 30,731	78.8%		\$ 40,000	\$ 462	\$ 23,785	\$ -	\$ 23,785	59.5%
Child Safety Fund	\$ 142,500	\$ 1,799	\$ 18,054	12.7%		\$ 204,000	\$ 29,841	\$ 156,484	\$ 20,471	\$ 176,955	86.7%
Stormwater Development Fund	\$ 135,000	\$ 4,502	\$ 49,199	36.4%		\$ 250,000	\$ -	\$ 100,000	\$ -	\$ 100,000	40.0%
Juvenile Case Manager Fund	\$ 58,000	\$ 6,818	\$ 45,266	78.0%		\$ 108,000	\$ 8,051	\$ 71,662	\$ -	\$ 71,662	66.4%
Cable Franchise Fund (PEG)	\$ 167,000	\$ -	\$ 88,707	53.1%		\$ 350,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 671,348	\$ 175,229	\$ 635,007	94.6%		\$ 572,511	\$ 28,831	\$ 235,360	\$ 8,500	\$ 243,860	42.6%
Federal Court Awards Fund	\$ -	\$ 2,402	\$ 2,402	0.0%		\$ 149,000	\$ 5,850	\$ 29,022	\$ -	\$ 29,022	19.5%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 10,573	0.0%		\$ 110,000	\$ 2,888	\$ 19,249	\$ -	\$ 19,249	17.5%

\* Driven by End-of-Year accrual entries.





FINANCE DEPARTMENT

Revenues

Expenditures

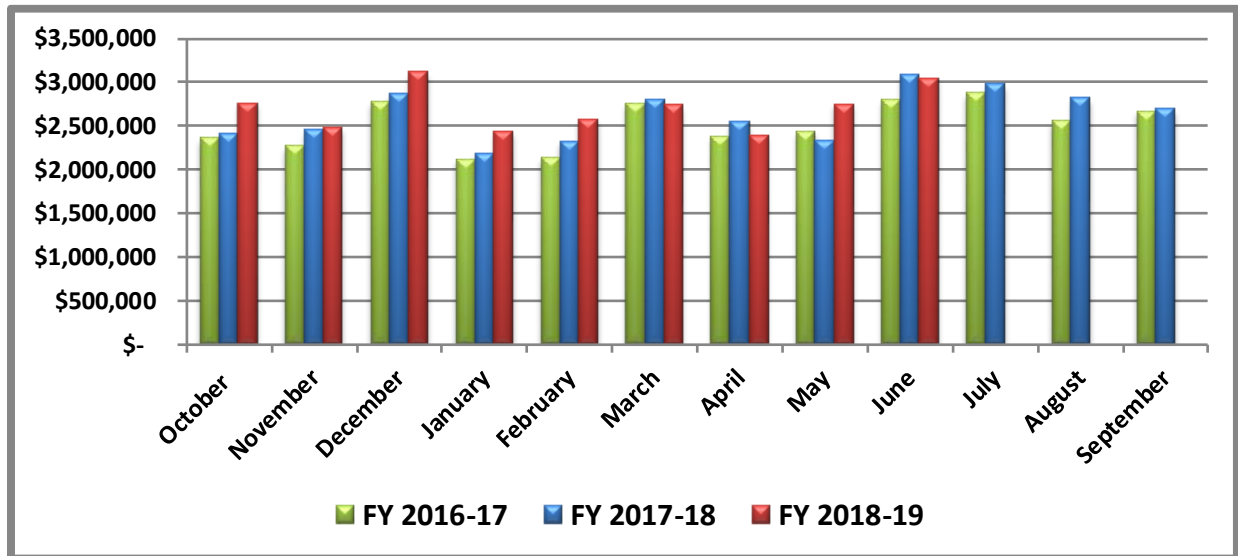
	Current Total Budget	Period Activity June	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity June	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Special Revenue Funds - continued</b>											
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,527,910	\$ 371,128	\$ 1,179,243	77.2%		\$ 1,750,040	\$ 520,115	\$ 1,224,622	\$ 560,629	\$ 1,785,251	102.0%
Fire Apparatus Replacement Maintenance Fund	\$ 180,000	\$ 12,653	\$ 158,407	88.0%		\$ 138,702	\$ -	\$ 132,428	\$ -	\$ 132,428	95.5%
Edwards Aquifer Habitat Conservation Plan Fund *	\$ 1,287,000	\$ 99,610	\$ 246,869	19.2%		\$ 1,287,000	\$ 53,174	\$ 361,153	\$ 531,173	\$ 892,326	69.3%
Faust Library Fund	\$ -	\$ 52	\$ 187	0.0%		\$ 1,333	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 25,000	\$ 9	\$ 2,060	8.2%		\$ 75,000	\$ 12,749	\$ 38,420	\$ -	\$ 38,420	51.2%
Development Services Fund	\$ 902,500	\$ 64,844	\$ 752,664	83.4%		\$ 902,500	\$ 15,107	\$ 150,281	\$ 155,415	\$ 305,696	33.9%
Cemetery Improvements Fund	\$ 9,000	\$ 2,525	\$ 41,836	464.8%		\$ 218,000	\$ -	\$ 742	\$ -	\$ 742	0.3%
Hotel/Motel Tax Fund	\$ 4,274,328	\$ 322,093	\$ 1,856,311	43.4%		\$ 4,337,228	\$ 243,941	\$ 2,184,809	\$ 61,193	\$ 2,246,002	51.8%

\* Driven by End-of-Year accrual entries.

## ECONOMIC DATA

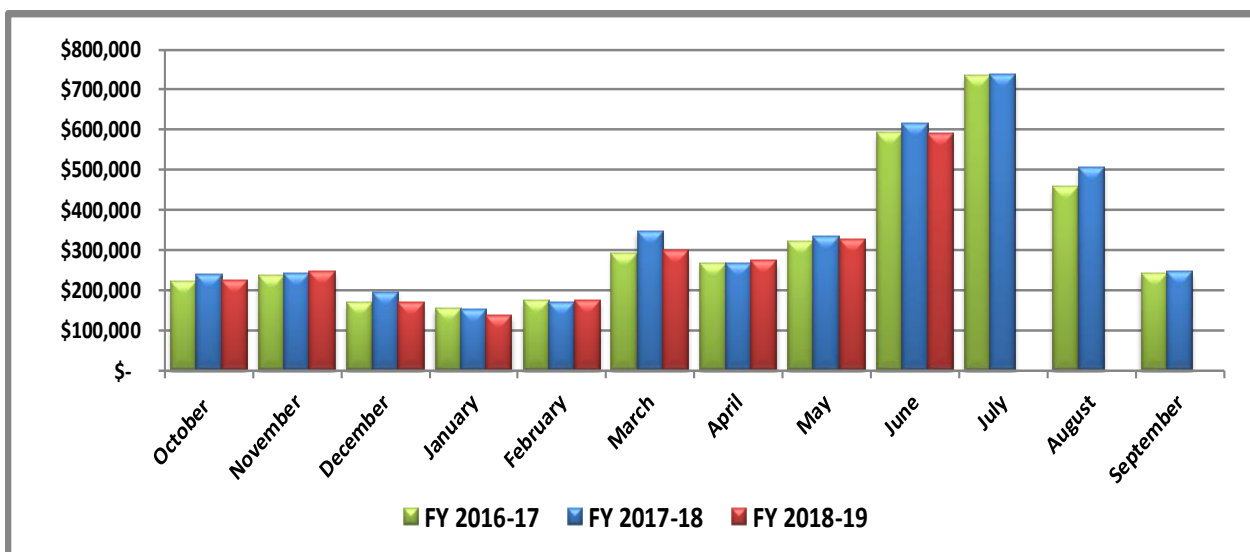
### Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the June 2019 sales tax payment. The June 2019 payment was down 1.4% when compared to June of the previous fiscal year, and up 5.7% fiscal year to date. A \$155,000 negative audit adjustment in June contributed to the decrease for the month. Without the adjustment, sales tax collections for the month of June were actually up 3.6%, compared to June of the previous year.



### Hotel/Motel Tax Collection

As shown in the graph below, June Hotel/Motel collections are down 4.0% when compared to June of last fiscal year, and down 4.8% fiscal year to date.



## CAPITAL PROJECT STATUS as of 8/16/2019

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
<i>Streets and Drainage Projects</i>									
Alves Lane Improvements	Professional Services	2013 Bond & Roadway Impact Fees	\$ 1,432,148	\$ 1,272,382	\$ 158,040	\$ 1,725	61%	Construction in progress	Adam Michie
	Land		\$ 1,311,800	\$ 751,422	\$ -	\$ 560,378			
	Construction		\$ 9,807,288	\$ 5,992,271	\$ 3,784,817	\$ 30,200			
	<b>Totals</b>	<b>\$ 12,551,236</b>	<b>\$ 8,016,075</b>	<b>\$ 3,942,857</b>	<b>\$ 592,303</b>				
Citywide Street Improvements	Professional Services & Construction	2013 Bond	\$ 10,000,000	\$ 7,057,796	\$ 125,635	\$ 2,816,569	71%	Final projects: San Antonio Street & Common Street design ongoing	Josh Niles
	<b>Totals</b>	<b>\$ 10,000,000</b>	<b>\$ 7,057,796</b>	<b>\$ 125,635</b>	<b>\$ 2,816,569</b>				
Klein Road Reconstruction	Professional Services	2013 Bond	\$ 1,611,769	\$ 1,333,314	\$ 177,052	\$ 101,403	27%	Construction in progress	Nate Garza
	Land		\$ 842,281	\$ 757,288	\$ -	\$ 84,993			
	Construction		\$ 8,076,950	\$ 2,157,712	\$ 5,919,238	\$ -			
	<b>Totals</b>	<b>\$ 10,531,000</b>	<b>\$ 4,248,314</b>	<b>\$ 6,096,290</b>	<b>\$ 186,397</b>				
Live Oak/Katy Improvements	Professional Services	2013 C of O & 2013 Bond	\$ 1,137,226	\$ 975,961	\$ 161,265	\$ -	21%	Construction in progress	Adam Michie
	Land		\$ 107,000	\$ 103,636	\$ 3,364	\$ -			
	Construction		\$ 3,444,774	\$ 712,901	\$ 2,692,037	\$ 39,836			
	<b>Totals</b>	<b>\$ 4,689,000</b>	<b>\$ 1,792,499</b>	<b>\$ 2,856,666</b>	<b>\$ 39,836</b>				
North Tributary Flood Control Project	Professional Services	2004, 2008 & 2012 C of O's	\$ 980,379	\$ 900,984	\$ 12,510	\$ 66,885	91%	In litigation; Site maintenance ongoing	Jennifer Cain
	Land		\$ 972,635	\$ 924,024	\$ -	\$ 48,611			
	Construction		\$ 5,732,414	\$ 4,796,934	\$ 472,158	\$ 463,322			
	<b>Totals</b>	<b>\$ 7,685,428</b>	<b>\$ 6,621,942</b>	<b>\$ 484,668</b>	<b>\$ 578,819</b>				
Panther Canyon Erosion Control	Professional Services	2013 Bond	\$ 94,810	\$ 91,175	\$ 3,008	\$ 628	0%	Construction contract in progress for rain gardens	Adam Michie
	Land		\$ 39,450	\$ 24,624	\$ -	\$ 14,826			
	Construction		\$ 289,740	\$ 266	\$ -	\$ 289,474			
	<b>Totals</b>	<b>\$ 424,000</b>	<b>\$ 116,065</b>	<b>\$ 3,008</b>	<b>\$ 304,928</b>				
Solms Road/Morningside Drive/Rueckle Road Reconstruction	Professional Services	2013 Bond & Roadway Impact Fees	\$ 2,150,101	\$ 2,003,857	\$ 146,244	\$ -	22%	Construction in progress	Nate Garza
	Land		\$ 1,698,632	\$ 1,527,292	\$ -	\$ 171,340			
	Construction		\$ 12,515,267	\$ 2,712,918	\$ 9,802,349	\$ -			
	<b>Totals</b>	<b>\$ 16,364,000</b>	<b>\$ 6,244,067</b>	<b>\$ 9,948,593</b>	<b>\$ 171,340</b>				

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
<b>Streets and Drainage Projects</b>									
Wood Road/Landa Street Drainage Improvements Preliminary Design	Professional Services	2013 Bond	\$ 2,643,514	\$ 846,275	\$ 120,430	\$ 1,676,809	FD	Design of localized improvements in progress	Adam Michie
	<b>Totals</b>		<b>\$ 2,643,514</b>	<b>\$ 846,275</b>	<b>\$ 120,430</b>	<b>\$ 1,676,809</b>			
Westside Pedestrian Enhancement Project	Professional Services	2007, 2008, 2011, 2012 C of O's & 2015 Tax Note	\$ 195,670	\$ 182,581	\$ -	\$ 13,089	91%	Project substantially complete; Additional TXDOT items to be added; Awaiting costs	Nate Garza
	Construction		\$ 1,370,937	\$ 1,243,143	\$ 127,793	\$ -			
	<b>Totals</b>		<b>\$ 1,566,607</b>	<b>\$ 1,425,724</b>	<b>\$ 127,793</b>	<b>\$ 13,089</b>			
MPO City Wide Sidewalks	Professional Services	4B	\$ 450,000	\$ 185,404	136322.59	\$ 128,273	FD	Bid and award Fall of 2019	Nate Garza
	<b>Totals</b>		<b>\$ 450,000</b>	<b>\$ 185,404</b>	<b>\$ 136,323</b>	<b>\$ 128,273</b>			
Klein Road Phase II	Professional Services & Construction	2019 Bond Program	\$ 13,105,686	\$ 104,886	\$ -	\$ 13,000,800	FD	Right Of Entry letters have been sent to residents to begin survey of Right Of Way and topography	Nate Garza
	<b>Totals</b>		<b>\$ 13,105,686</b>	<b>\$ 104,886</b>	<b>\$ -</b>	<b>\$ 13,000,800</b>			
Goodwin Lane/Conrads Lane	Professional Services & Construction	2019 Bond Program	\$ 21,564,610	\$ 163,565	\$ 3,895	\$ 21,397,150	FD	Design contract in negotiations	Adam Michie
	<b>Totals</b>		<b>\$ 21,564,610</b>	<b>\$ 163,565</b>	<b>\$ 3,895</b>	<b>\$ 21,397,150</b>			
FM 306 Extension and Business 81	Professional Services & Construction	2019 Bond Program	\$ 3,251,387	\$ 145,402	\$ 148	\$ 3,105,837	LA	Right Of Way acquisition contract in progress (Business 81)	Jennifer Cain
	<b>Totals</b>		<b>\$ 3,251,387</b>	<b>\$ 145,402</b>	<b>\$ 148</b>	<b>\$ 3,105,837</b>			
Citywide Street & Sidewalk Improvements	Professional Services & Construction	2019 Bond Program	\$ 15,201,937	\$ 749,639	\$ 97,358	\$ 14,354,940	FD	Scheduling bidding on Kerlick Lane, California Boulevard, and Oak Run Sidewalks	Josh Niles
	<b>Totals</b>		<b>\$ 15,201,937</b>	<b>\$ 749,639</b>	<b>\$ 97,358</b>	<b>\$ 14,354,940</b>			
<b>Parks and Recreation</b>									
Comal Cemetery	Professional Services & Construction	2019 Bond Program	\$ 5,622,184	\$ 301,931	\$ -	\$ 5,320,253	FD	Final design in progress	Adam Michie
	<b>Totals</b>		<b>\$ 5,622,184</b>	<b>\$ 301,931</b>	<b>\$ -</b>	<b>\$ 5,320,253</b>			
Sports Field Complex	Professional Services & Construction	2019 Bond Program	\$ 26,153,805	\$ 301,026	\$ 67,859	\$ 25,784,920	FD	Property field survey and soil borings ongoing	Nate Garza
	<b>Totals</b>		<b>\$ 26,153,805</b>	<b>\$ 301,026</b>	<b>\$ 67,859</b>	<b>\$ 25,784,920</b>			
All Abilities Park Enhancements	Professional Services & Construction	2019 Bond Program	\$ 561,836	\$ 61,836	\$ -	\$ 500,000	PD	Staff development of design strategies in progress	Adam Michie
	<b>Totals</b>		<b>\$ 561,836</b>	<b>\$ 61,836</b>	<b>\$ -</b>	<b>\$ 500,000</b>			

Project Name	Phase	Funding Source(s)	Current Project Budget/ Category Expenditure Estimates	Expensed	Encumbered	Uncommitted	*Percent Complete Total Project	Status	Project Manager
<i>Municipal Improvement Projects</i>									
Downtown Improvements Phase 1	Professional Services	4B & 2012 C of O's	\$ 608,339	\$ 578,938	\$ 29,401	\$ -	85%	Contract closeout in progress	Adam Michie
	Construction		\$ 2,172,612	\$ 1,846,708	\$ 325,903	\$ -			
	<b>Totals</b>		<b>\$ 2,780,951</b>	<b>\$ 2,425,647</b>	<b>\$ 355,304</b>	<b>\$ -</b>			
Airport Taxilane Extension & Access Road	Professional Services	4B & TxDOT	\$ 362,000	\$ 152,920	\$ 70,098	\$ 138,982	68%	Project substantially complete	Jennifer Cain
	Construction		\$ 2,038,000	\$ 1,377,442	\$ 543,923	\$ 116,635			
	<b>Construction</b>		<b>\$ 2,400,000</b>	<b>\$ 1,530,362</b>	<b>\$ 614,021</b>	<b>\$ 255,617</b>			
Fire Station #2	Professional Services & Construction	2019 Bond Program	\$ 7,472,300	\$ 104,800	\$ -	\$ 7,367,500	FD	Design development in progress	Adam Michie
	<b>Totals</b>		<b>\$ 7,472,300</b>	<b>\$ 104,800</b>	<b>\$ -</b>	<b>\$ 7,367,500</b>			
Fire Station #3	Professional Services & Construction	2019 Bond Program	\$ 6,804,320	\$ 68,320	\$ -	\$ 6,736,000	FD	Design development in progress	Adam Michie
	<b>Totals</b>		<b>\$ 6,804,320</b>	<b>\$ 68,320</b>	<b>\$ -</b>	<b>\$ 6,736,000</b>			
Fire Station #7	Professional Services	TIRZ	\$ 1,370,000	\$ -	\$ -	\$ 1,370,000	PD	Conceptual design in progress	Adam Michie
	<b>Totals</b>		<b>\$ 1,370,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,370,000</b>			
Police Department Facility	Professional Services	2019 Bond Program	\$ 36,364,399	\$ 79,705	\$ 3,000	\$ 36,281,695	LA	Design contract taken to council July 22,2019	Josh Niles
	<b>Totals</b>		<b>\$ 36,364,399</b>	<b>\$ 79,705</b>	<b>\$ 3,000</b>	<b>\$ 36,281,695</b>			
New Braunfels Public Library Westside Community Center Branch	Professional Services & Construction	2019 Bond Program	\$ 5,606,001	\$ 80,661	\$ -	\$ 5,525,340	FD	On hold until funds become available to proceed with final design	Josh Niles
	<b>Totals</b>		<b>\$ 5,606,001</b>	<b>\$ 80,661</b>	<b>\$ -</b>	<b>\$ 5,525,340</b>			

\*SD=Scope Development in Progress    PD=Preliminary Design in Progress    FD=Final Design In Progress    LA=Land Acquisition In Progress    Construction=0%-100%

VACANT POSITIONS REPORT  
as of 8/9/19

Department	FY2018-19 # Authorized Positions	# Vacant Positions (FTE)	Notes
Airport	9.00	-	
Capital Programs	5.00	1.00	Assistant Project Manager - Pending interview process
City Attorney's Office	4.00	-	
City Manager's Office	7.00	1.00	Economic Development Manager - Currently reviewing applications
City Secretary	3.75	-	
Civic Center	9.00	0.50	Lead Event Attendant - Currently in interview process
Finance	12.00	-	
Fire	138.00	1.00 1.00	Fire Chief - Pending interview process Firefighter - Pending entry level testing
Golf Course	15.00	0.50	Golf Cart Porter - Part-Time - Currently posted
Human Resources	8.00	-	
Information Technology	14.00	1.00	Network Administrator - Applicant pending start date 8/12
Library	27.00	-	
Municipal Court	9.00	-	
Parks & Recreation			
<i>Das Rec</i>	99.00	1.50 0.50 1.00 0.50 2.50 1.50 0.50 0.50 1.00 1.00	Lifeguard/Water Safety Instructor (44 @ 19 hours) - Currently posted Slide/Party Attendant (15 @ 19 hours) - Currently posted Fitness/and Athletics Specialist (1 @ 29.5 hours) Kinder Care Lead (6 @ 19 hours) - Currently posted Guest Services Representatives (21 @ 19 hours) - Currently posted Fitness/Gym Attendant (13 @ 19 hours) - Currently posted Recreation/Program Instructor (5 @ 19 hours) - Currently posted Recreation Instructor (3 @ 20 hours) - Currently posted Recreation Instructor (9 @ 20 hours) - Currently posted Equipment Operator I - Currently posted Maintenance Worker - Currently posted
<i>Parks and Recreation</i>	46.75	0.50 0.50 1.00 1.00	
<i>Total FTE</i>	145.75	11.00	
Planning & Comm Dev	38.00	1.00 1.00 1.00	Building Inspector - Applicant currently in background Building Official - Currently posted Code Enforcement Officer - Currently posted
Police	168.00	1.00 1.00 3.00 1.00	Police Sergeant - Pending promotional examination Emergency Dispatcher - Pending interview process Police Officer - Hired 7 certified and 5 non-certified officers 6/3 - remaining applicants from Eligibility list in background. Police Records Clerk - Pending posting
Public Works			
<i>Solid Waste</i>	57.00	2.00	Solid Waste Operator - Currently posted
<i>Public Works</i>	62.00	1.00 1.00 1.00 1.00 1.00	Administrative Secretary - Applicant started 8/12 Graduate Engineer - Currently posted Construction Inspector - Pending interview process Maintenance Worker - Pending interview process Maintenance Worker - Pending posting
<i>Total FTE</i>	119.00	7.00	
Juvenile Case Manager Fund	1.00	-	
River Activities Fund	2.00	-	
Edwards Aquifer Habitat Conservation Plan/WPP Fund	1.00	-	
Development Services Fund	3.00	-	
<b>TOTAL FTE</b>	<b>738.50</b>	<b>33.00</b>	
<b>City-wide Staffing Level</b>	<b>95.53%</b>		