



## FINANCE DEPARTMENT

# August Financial Report

October 15, 2019

### Overview

The monthly financial report is directed at providing a snapshot of the General Fund revenues and expenditures, as well as other important financial information, through the month of **August**, with 91.7% of the fiscal year complete. Attached to this report are monthly financial summaries that indicate financial activity for the period, as well as fiscal year to date. Also included is an updated Capital Project Status Report as of 10/5/19, a current (FY 2018-19 authorized totals) Vacant Positions Report as of 10/10/19, an Economic Data Report and a report reflecting roadway impact fee service area balances.

In the financial summaries, the General Fund revenues are consolidated into major groups such as Taxes and Franchise Fees, as well as Licenses and Permits. General Fund expenditures are shown by department. The financial summary for the remaining City funds are broken down by total revenues and total expenditures.

As indicated, this financial report and accompanying financial summaries are focused on monthly and year to date activity. Additional detailed financial information can be found within the City's FY 2018-19 Operating Budget and Plan of Municipal Services, and the Comprehensive Annual Financial Report (CAFR). To view these documents, as well as other financial information produced by the Finance Department, please go to the Finance section of the City website at:

<http://www.nbtexas.org/108/Finance>

and click on the applicable links below:

- [Financial Transparency](#)
- [Financial Reports](#)



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## General Fund Revenues

As of August 31, General Fund revenues total \$66.2 million or 97.1% of total budgeted revenue. \$5.7 million was received during the month of August, the majority of which came from sales tax. Sales tax and property tax are the two largest sources of revenue for the General Fund, totaling 60.5% of all budgeted revenue. The majority of the property tax revenue for the year has been received.

License and Permit revenue collections through the month of August continue to perform well above budget at \$4.8 million (119.9%). Fines and Forfeiture revenue was below budget through August, with collections at 77.3% (\$1.3 million) of the budgeted totals. Charges for Services totaled \$3.1 million (75.6%). Charges for Services are driven mainly by Ambulance Revenue Fees which are impacted by seasonality and one-time payments. Parks and Recreation revenue totals \$4.2 million through the month of August – 116.7% of budgeted revenue. As it has all year long, Das Rec has exceeded expectations, which is driving the overage in the Parks and Recreation category. To better track this, in FY 2019-20 Das Rec and Other Parks and Recreation Revenue will be tracked and reported separately. With one month remaining in the fiscal year, staff remains confident we will meet or exceed the total FY 2018-19 General Fund revenue estimates that were incorporated into the FY 2019-20 Budget process.

## General Fund Expenditures

As of August 31, General Fund expenditures and encumbrances total \$59.8 million or 87.2% of the total budget. The expenditure category budget(s) below reflect the latest budget transfers and amendments approved by City Council. At the end of August, 89.6% of the total payroll for the fiscal year elapsed. The table below is broken down by total General Fund expenditures and encumbrances within each expenditure category. As with revenue, expenditures are expected to have a minimal variance in comparison to the FY 2018-19 estimates incorporated into the FY 2019-20 Budget process.

Expenditure Category	Current Total Budget	Period Activity	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Fiscal YTD % of Budget
Employee Expenses	\$53,607,095	\$ 5,990,202	\$ 46,363,966	\$ 42,632	\$ 46,406,598	86.6%
Operating Expenses	13,179,027	1,096,071	9,881,894	2,200,841	12,082,735	91.7%
Capital Expenses	490,932	19,602	315,252	175,680	490,932	100.0%
Debt Service	352,585	-	347,074	-	347,074	98.4%
Interfund Transfers	829,910	-	507,051	-	507,051	61.1%
Contingencies	195,000	-	-	-	-	0.0%
<b>Total</b>	<b>\$68,654,549</b>	<b>\$ 7,105,875</b>	<b>\$ 57,415,237</b>	<b>\$ 2,419,153</b>	<b>\$ 59,834,390</b>	<b>87.2%</b>

## Enterprise Funds

**Airport Fund** – Revenues through the month of August total \$2.7 million or 94.2% of total budgeted revenues, higher than budget. The majority of these revenues are from fuel sales, the weather in August produced great opportunity for flight operations. Through August, the fuel sales (gallons sold) have increased by 6%. Expenditures and encumbrances total \$2.5

million or 90.4% of budget, essentially right on budget. Airport employee expenditures are at 91.6% of budget. The operating allocation is above budget at 97.6%. The operating allocation is impacted by the cost to purchase fuel, which has a revenue offset. Therefore, there will likely be a need to present a budget amendment for the Airport Fund prior to closing out FY 2018-19. Capital expenditures are 100.0% committed, due to additional expenses related to the airport renovations that were originally budgeted in FY 2017-18.

**Solid Waste Fund** – Revenues through the month of August total \$8.4 million or 87.4% of total budgeted revenues. A large portion of the revenues received in October and November were accrued back to FY 2017-18 to accurately reflect the revenues in the period they were earned. These adjustments are being reflected in the fiscal year-to-date revenue total. Solid Waste expenditures and encumbrances total \$8.6 million or 91.0% of budget. The percentage continues to be impacted by purchase orders issued for refuse disposal, that are not yet paid. Employee expenditures are just slightly over budget at 90.1%. Operating expenditures are over budget (94.7%) at the end of August, due to the above-mentioned purchase orders.

**Golf Course Fund** – Revenues through the month of August total \$1.6 million or 99.9% of total budgeted revenues, which is above budget. August was one of the only months this fiscal year that we did not see an increase in revenue and rounds. However, the course remains in great shape fiscally with one more month remaining this fiscal year. Golf Fund expenditures and encumbrances total \$1.2 million or 95.3%, the overage is primarily driven by higher demand for pro shop/merchandise orders. Therefore, there will be a revenue offset to support the required budget amendment. As stated earlier, the Golf Course Fund is projected to end this fiscal year cash flow positive, with adequate reserves to support current and future equipment replacements.

**Civic/Convention Center Fund** – Charges for Services revenues through the Civic/Convention Center Fund at the end of the month of August total \$441,000 or 91.8% which is just slightly over budget. Expenditures and encumbrances in the fund total \$622,000 or 87.0%, which is below budget.

## Roadway Development Impact Fees

Revenue from these fees must be used only to complete roadway improvements in the service area in which the funds were generated. The City is divided into 7 service areas, with the recent addition of the Veramendi Traffic Impact Fees area. The table below represents by area, all revenues and expenditures from inception through August 31, 2019. Service area 3 and 5 will provide \$8 million to support the 2019 bond program projects. In August, the first \$7 million (\$3.5 million from district 3/5) of that commitment was transferred to the 2019 bond program fund and is reflected in the table below.

	Revenues (Inception to Date)	Expenditures and Encumbrances (Inception to Date)	Balance
Service Area 1	\$ 1,861,731	\$ 1,547,581	\$ 314,150
Service Area 2	228,398	112,457	115,941
Service Area 3	4,690,644	4,119,568	571,076
Service Area 4	968,376	19,970	948,406
Service Area 5	6,208,317	5,061,589	1,146,728
Service Area 6	3,385,846	872,452	2,513,394
Veramendi Traffic Impact Fees	93,831	-	93,831
<b>Total</b>	<b>\$ 17,437,143</b>	<b>\$ 11,733,616</b>	<b>\$ 5,703,527</b>



FINANCE DEPARTMENT

**City of New Braunfels**  
 Monthly Financial Summaries  
 As of August 31, 2019

**General Fund**

	Current Total Budget	Period Activity August		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Taxes and Franchise Fees	\$ 51,011,474	\$ 2,805,715		\$ 49,407,999	96.9%
Licenses and Permits	3,985,990	600,644		4,779,992	119.9%
Intergovernmental/Contributions	627,247	12,384		549,882	87.7%
Charges for Services	4,148,100	535,697		3,134,853	75.6%
Fines and Forfeitures	1,672,400	120,916		1,293,451	77.3%
Interest Income	200,000	61,406		486,832	243.4%
Parks and Recreation	3,601,376	454,043		4,202,049	116.7%
Miscellaneous	2,045,264	1,107,319		1,689,758	82.6%
Interfund Transfers	866,511	-		649,883	75.0%
<b>Total General Fund Revenues</b>	<b>\$ 68,158,362</b>	<b>\$ 5,698,124</b>		<b>\$ 66,194,699</b>	<b>97.1%</b>

	Current Total Budget	Period Activity August	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
City Council	\$ 34,421	\$ 5,767	\$ 33,906	\$ -	\$ 33,906	98.5%
City Attorney	927,458	71,584	598,893	123,651	722,544	77.9%
City Administration	1,674,795	180,054	1,306,768	3,500	1,310,268	78.2%
Information Technology	2,018,394	249,601	1,737,242	51,513	1,788,755	88.6%
Municipal Court	688,202	78,513	619,010	541	619,551	90.0%
Human Resources	845,703	93,306	741,272	13,088	754,360	89.2%
Finance	1,158,894	132,467	1,030,728	-	1,030,728	88.9%
Planning and Community Development	3,468,556	378,864	2,936,043	116,817	3,052,860	88.0%
Police	18,917,863	1,880,426	16,019,399	268,879	16,288,278	86.1%
Fire	18,648,814	1,926,080	16,328,815	62,918	16,391,733	87.9%
Public Works	7,383,688	697,785	5,215,326	1,332,269	6,547,595	88.7%
Parks	7,753,117	1,022,869	6,649,083	215,994	6,865,077	88.5%
Library	2,370,984	257,945	2,002,228	34,555	2,036,783	85.9%
Non-Departmental	2,763,660	130,614	2,196,524	195,428	2,391,952	86.6%
<b>Total General Fund Expenditures</b>	<b>\$ 68,654,549</b>	<b>\$ 7,105,875</b>	<b>\$57,415,237</b>	<b>\$ 2,419,153</b>	<b>\$ 59,834,390</b>	<b>87.2%</b>

### Airport Fund

	Current Total Budget	Period Activity August		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 2,690,000	\$ 258,006		\$ 2,600,890	96.7%
Intergovernmental	50,000	-		-	0.0%
Interfund Transfer	99,910	-		74,933	75.0%
<b>Total Airport Revenues</b>	<b>\$ 2,839,910</b>	<b>\$ 258,006</b>		<b>\$ 2,675,823</b>	<b>94.2%</b>

	Current Total Budget	Period Activity August	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 600,466	\$ 70,435	\$ 549,256	\$ 605	\$ 549,861	91.6%
Operation Expenses	1,595,392	70,029	1,544,947	11,552	1,556,499	97.6%
Capital Expenses	19,478	-	19,479	-	19,479	100.0%
Debt Service	39,240	-	9,961	-	9,961	25.4%
Interfund Transfer	498,383	-	353,912	-	353,912	71.0%
<b>Total Airport Fund Expenditures</b>	<b>\$ 2,752,959</b>	<b>\$ 140,464</b>	<b>\$ 2,477,555</b>	<b>\$ 12,157</b>	<b>\$ 2,489,712</b>	<b>90.4%</b>

### Solid Waste Fund

	Current Total Budget	Period Activity August		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 9,440,054	\$ 854,360		\$ 8,193,015	86.8%
Licenses & Permits	-	-		23,000	0.0%
Miscellaneous	118,200	6,182		98,546	83.4%
Interest Income	36,935	5,959		58,620	158.7%
Interfund Transfer	-	-		15,000	0.0%
<b>Total Solid Waste Fund Revenues</b>	<b>\$ 9,595,189</b>	<b>\$ 866,501</b>		<b>\$ 8,388,181</b>	<b>87.4%</b>

	Current Total Budget	Period Activity August	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 3,757,494	\$ 431,004	\$ 3,386,429	\$ -	\$ 3,386,429	90.1%
Operation Expenses	4,644,567	461,621	3,949,659	450,610	4,400,269	94.7%
Capital Expenses	87,000	-	86,937	-	86,937	99.9%
Interfund Transfer	938,301	-	703,726	-	703,726	75.0%
<b>Total Solid Waste Fund Expenditures</b>	<b>\$ 9,427,362</b>	<b>\$ 892,625</b>	<b>\$ 8,126,751</b>	<b>\$ 450,610</b>	<b>\$ 8,577,361</b>	<b>91.0%</b>

### Golf Fund

	Current Total Budget	Period Activity August		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 1,556,277	\$ 136,660		\$ 1,560,966	100.3%
Miscellaneous	32,288	4		26,404	81.8%
<b>Total Golf Fund Revenues</b>	<b>\$ 1,588,565</b>	<b>\$ 136,664</b>		<b>\$ 1,587,370</b>	<b>99.9%</b>

	Current Total Budget	Period Activity August	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures</b>						
Employee Expenses	\$ 761,650	\$ 97,882	\$ 687,798	\$ -	\$ 687,798	90.3%
Operation Expenses	498,559	41,128	447,988	20,200	468,188	93.9%
Capital Expenses	-	5,959	5,959	38,675	44,634	0.0%
<b>Total Golf Fund Expenditures</b>	<b>\$ 1,260,209</b>	<b>\$ 144,969</b>	<b>\$ 1,141,745</b>	<b>\$ 58,875</b>	<b>\$ 1,200,620</b>	<b>95.3%</b>

### Civic/Convention Center Fund

	Current Total Budget	Period Activity August		Total Fiscal YTD	Fiscal YTD % of Budget
<b>Revenues</b>					
Charges for Services	\$ 480,271	\$ 39,904		\$ 440,754	91.8%
Interfund Transfers	257,572	-		193,179	75.0%
Miscellaneous	-	47		485	0.0%
<b>Total Civic/Convention Center Fund Revenues</b>	<b>\$ 737,843</b>	<b>\$ 39,951</b>		<b>\$ 634,418</b>	<b>86.0%</b>

	Current Total Budget	Period Activity August	Expenditures YTD	Encumbrances YTD	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Expenditures*</b>						
Employee Expenses	\$ 460,537	\$ 49,243	\$ 394,624	\$ -	\$ 394,624	85.7%
Operation Expenses	221,013	22,969	195,590	6,485	202,075	91.4%
Interfund Transfer	34,077	-	25,558	-	25,558	75.0%
<b>Total Civic/Convention Center Fund Expenditures</b>	<b>\$ 715,627</b>	<b>\$ 72,212</b>	<b>\$ 615,772</b>	<b>\$ 6,485</b>	<b>\$ 622,257</b>	<b>87.0%</b>

\*The debt service associated with the renovation of the Civic/Convention Center is not budgeted within this fund. That expense is fully budgeted in the Hotel/Motel Tax Fund as that is the revenue source that supports the debt entirely.

Revenues

Expenditures

	Current Total Budget	Period Activity August	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity August	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Other Funds</b>											
Debt Service Fund	\$ 17,466,415	\$ -	\$ 14,649,050	83.9%		\$ 17,252,185	\$ 618,556	\$ 17,179,861	\$ -	\$ 17,179,861	99.6%
Self Insurance Fund	\$ 6,903,500	\$ 785,391	\$ 6,607,284	95.7%		\$ 6,550,000	\$ 451,317	\$ 4,890,877	\$ 53,751	\$ 4,944,628	75.5%
<b>Special Revenue Funds</b>											
CDBG Fund *	\$ 393,459	\$ -	\$ 144,596	36.7%		\$ 422,198	\$ 27,380	\$ 257,579	\$ 164,619	\$ 422,198	100.0%
Grant Fund *	\$ 726,444	\$ 3,217	\$ 187,885	25.9%		\$ 726,444	\$ 21,956	\$ 256,332	\$ -	\$ 256,332	35.3%
Special Revenue Fund	\$ 200,000	\$ 54,504	\$ 439,781	219.9%		\$ 447,000	\$ 83,854	\$ 286,187	\$ 75,974	\$ 362,161	81.0%
River Activities Fund	\$ 1,338,200	\$ 256,473	\$ 1,083,237	80.9%		\$ 1,315,553	\$ 285,955	\$ 1,041,157	\$ 69,558	\$ 1,110,715	84.4%
Court Security Fund	\$ 31,000	\$ 4,028	\$ 31,306	101.0%		\$ 30,000	\$ 3,432	\$ 28,320	\$ -	\$ 28,320	94.4%
Judicial Efficiency Fund	\$ 8,000	\$ 684	\$ 7,265	90.8%		\$ 15,000	\$ -	\$ 128	\$ 14,872	\$ 15,000	100.0%
Court Technology Fund	\$ 39,000	\$ 5,371	\$ 41,741	107.0%		\$ 40,000	\$ 634	\$ 25,897	\$ -	\$ 25,897	64.7%
Child Safety Fund	\$ 142,500	\$ 1,656	\$ 21,349	15.0%		\$ 204,000	\$ 1,770	\$ 164,777	\$ 14,515	\$ 179,292	87.9%
Stormwater Development Fund	\$ 135,000	\$ 29,400	\$ 78,599	58.2%		\$ 250,000	\$ -	\$ 100,000	\$ -	\$ 100,000	40.0%
Juvenile Case Manager Fund	\$ 58,000	\$ 7,473	\$ 60,625	104.5%		\$ 108,000	\$ 10,454	\$ 89,930	\$ -	\$ 89,930	83.3%
Cable Franchise Fund (PEG)	\$ 167,000	\$ 32,882	\$ 133,558	80.0%		\$ 350,000	\$ -	\$ -	\$ -	\$ -	0.0%
Equipment Replacement Fund	\$ 671,348	\$ 76,055	\$ 719,655	107.2%		\$ 572,511	\$ 10,501	\$ 245,861	\$ 1,000	\$ 246,861	43.1%
Federal Court Awards Fund	\$ -	\$ 4,593	\$ 7,919	0.0%		\$ 149,000	\$ -	\$ 29,129	\$ 97,257	\$ 126,386	84.8%
Non-Federal Court Awards Fund	\$ -	\$ -	\$ 10,573	0.0%		\$ 110,000	\$ 2,878	\$ 23,155	\$ -	\$ 23,155	21.1%

\* Driven by End-of-Year accrual entries.



Revenues

Expenditures

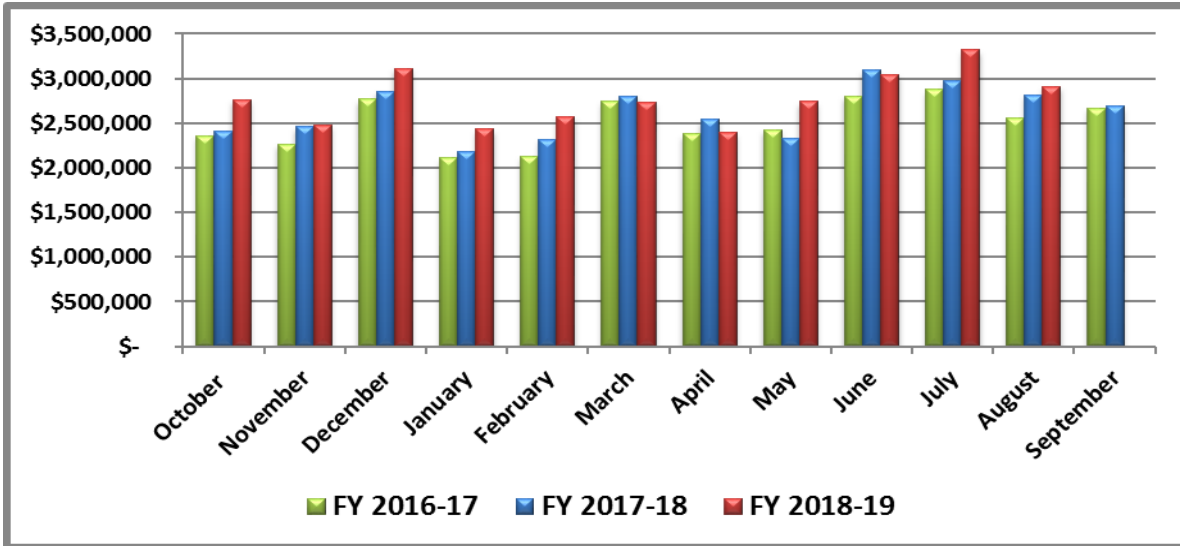
	Current Total Budget	Period Activity August	Total Fiscal YTD	Fiscal YTD % of budget		Current Total Budget	Period Activity August	Total Fiscal YTD Expenditures	Total Fiscal YTD Encumbrances	Total Fiscal YTD Expenditures and Encumbrances	Total Fiscal YTD Committed as % of Budget
<b>Special Revenue Funds - continued</b>											
Enterprise Maintenance and Equipment Replacement Fund	\$ 1,527,910	\$ 10,793	\$ 1,200,505	78.6%		\$ 1,750,040	\$ 560,629	\$ 1,791,413	\$ -	\$ 1,791,413	102.4%
Fire Apparatus Replacement Maintenance Fund	\$ 180,000	\$ 27,131	\$ 216,783	120.4%		\$ 138,702	\$ 4,709	\$ 137,137	\$ -	\$ 137,137	98.9%
Edwards Aquifer Habitat Conservation Plan Fund *	\$ 1,287,000	\$ -	\$ 316,891	24.6%		\$ 1,287,000	\$ 139,377	\$ 543,970	\$ 380,227	\$ 924,197	71.8%
Faust Library Fund	\$ -	\$ -	\$ 187	0.0%		\$ 1,333	\$ -	\$ -	\$ -	\$ -	0.0%
Rec Center Improvements & Op Revenues Fund	\$ 25,000	\$ (26)	\$ 2,036	8.1%		\$ 75,000	\$ 128	\$ 38,641	\$ -	\$ 38,641	51.5%
Development Services Fund	\$ 902,500	\$ 115,367	\$ 958,633	106.2%		\$ 902,500	\$ 41,721	\$ 234,030	\$ 192,272	\$ 426,302	47.2%
Cemetery Improvements Fund	\$ 9,000	\$ 9,969	\$ 58,917	654.6%		\$ 218,000	\$ 54	\$ 797	\$ 10,497	\$ 11,294	5.2%
Hotel/Motel Tax Fund	\$ 4,274,328	\$ 766,971	\$ 3,244,544	75.9%		\$ 4,337,228	\$ 174,134	\$ 2,522,087	\$ 66,097	\$ 2,588,184	59.7%

\* Driven by End-of-Year accrual entries.

## ECONOMIC DATA

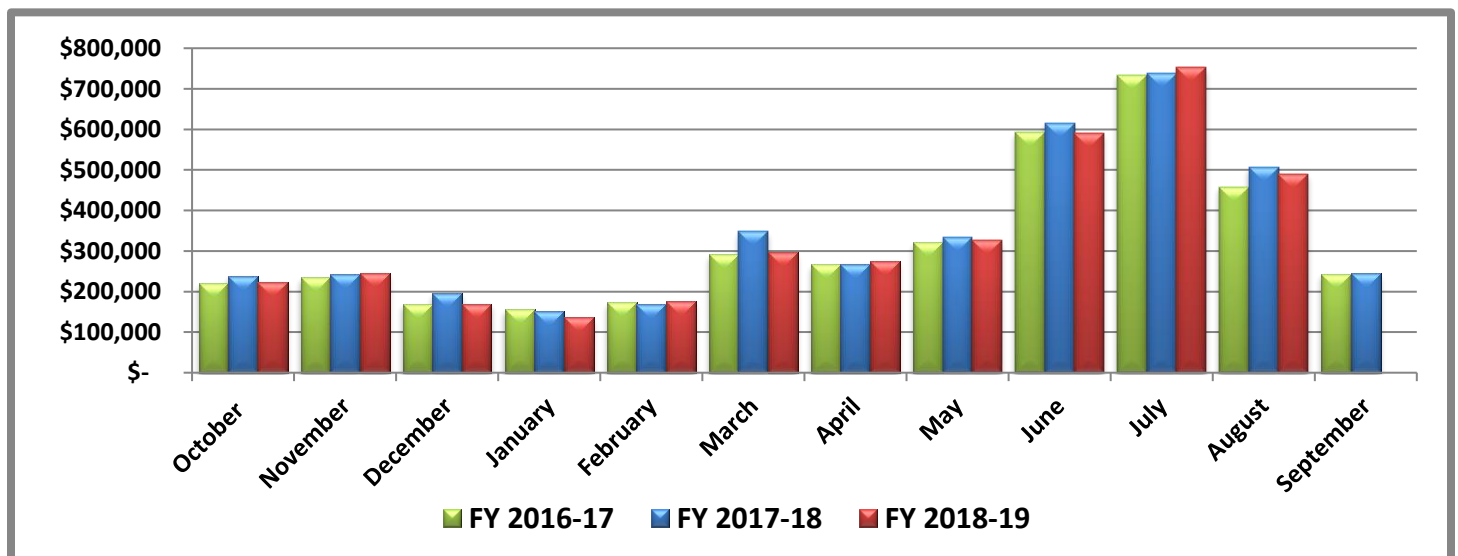
### Total Sales Tax Collections – General Fund and NBEDC

Sales tax is received approximately six weeks after the month has ended. The graph below includes the August 2019 sales tax payment. The August 2019 payment was up 3.4% when compared to August of the previous fiscal year, and up 6.1% fiscal year to date. With one more payment, staff is confident that we will hit our FY 2018-19 sales tax estimates incorporated into the FY 2019-20 budget process.



### Hotel/Motel Tax Collection

As shown in the graph below, August Hotel/Motel collections were down 3.1% when compared to August of last fiscal year, and down 3.2% fiscal year to date. There are still a number of delinquent accounts that have not submitted August occupancy taxes. Therefore, staff is confident that the August number should improve slightly. Beginning in October, staff will report this information in more detail, breaking out monthly performance of hotels, B&B's and short term rental properties.



**CAPITAL PROJECT STATUS as of 10/5/2019**

Infrastructure		Quality of Life		Growth and Development		Public Safety					
Funding Source	Project	Sub-project & Limits	Description	Budget	Professional Services Expended	ROW Expended	Construction Expended	Total Remaining	Status	Overall Completion	
				\$ 10,000,000	\$ 858,471	N/A	\$ 6,256,703	\$ 2,884,826		71%	
2013 Bond	Citywide Streets		Mill & overlay with spot base repairs, curbs and drainage swale		\$ 39,695	N/A	\$ 403,324		Completed	Dec-15	
		<i>Common Street (Loop 337 to Gruene Road)</i>			\$ 28,175	N/A	\$ 266,346		Completed	Jun-14	
		<i>Saur Lane (FM 1101 to Westmeyer Road)</i>		Mill & overlay with spot base repairs	\$ 36,305	N/A	\$ 485,873		Completed	Aug-14	
		<i>Wald Road (City Limit to Loop 337)</i>		Mill & overlay with spot base repairs	\$ 6,108	N/A	\$ 497,027		Completed	May-14	
		<i>Walnut Avenue (County Line Road to Rolling Path)</i>		Mill & overlay with spot base repairs and curbs	\$ 23,856	N/A	\$ 202,492		Completed	Aug-15	
		<i>Elizabeth Avenue (Hinman Island Drive to Torrey Street)</i>		Mill & overlay with spot base repairs	\$ 35,476	N/A	\$ 169,892		Completed	Oct-15	
		<i>Garden St./Lincoln St. (Seguin Avenue to Union Avenue)</i>		Mill & overlay with spot base repairs, sidewalks, curbs and drainage improvements	\$ 78,895	N/A	\$ 556,505		Completed	Feb-17	
		<i>Landa Park Drive (Landa Street to California)</i>		Mill & Overlay with spot base repairs, sidewalk ramps, curbs and inlets	\$ 56,207	N/A	\$ 483,850		Completed	Apr-16	
		<i>Walnut Avenue (Camellia Lane to IH 35 Frontage)</i>		Mill & overlay with spot base repairs, sidewalks and curbs	\$ 30,662	N/A	\$ 187,960		Completed	Feb-18	
		<i>Castell Avenue (IH 35 Frontage to Business 35)</i>		Mill & overlay with spot base repairs, sidewalks, curbs and culverts	\$ 92,079	N/A	\$ 1,188,765		Completed	May-18	
		<i>Landa Street (Walnut Avenue to Loop 337)</i>		Mill & overlay with spot base repairs and curbs	\$ 21,321	N/A	\$ 97,334		Completed	Oct-17	
		<i>Live Oak Avenue (Katy Street to San Antonio Street)</i>		Mill & overlay with spot base repairs, curb and drainage swales	\$ 58,155	N/A	\$ 783,650		Completed	Nov-17	
		<i>Mesquite/Old Marion (IH 35 Frontage to FM 1044)</i>		Full depth reconstruction	\$ 70,823	N/A	\$ 480,739		Completed	Mar-19	
		<i>Post Road (IH 35 Frontage to Sagebrook)</i>		Project moved to 2019 Bond Year 3	\$ 53,415	N/A	\$ -				
		<i>Union Avenue (Common Street to Austin)</i>		Final design complete; bid opening 8/22/19	\$ 53,244	N/A	\$ -			Bid Phase	
		<i>San Antonio Street (Academy to Walnut)</i>		Anticipate October 14 bid recommendation	\$ 30,675	N/A	\$ -			Bid Phase	
		<i>Common Street (Gruene Road to Hanz Drive)</i>		Project moved to 2019 Bond Year 1	\$ 129,962	N/A	\$ 405,193			Bid Phase	
		2013 Bond	Klein Road Phase 1	FM 1044 to Walnut Avenue	Drainage and roadway work ongoing	\$ 10,531,000	\$ 1,338,127	\$ 757,288	\$ 3,086,193	\$ 5,349,393	Construction Phase
2013 Bond/RIF	Solms/Morningside/Rueckle	Solms Road from IH 35 Frontage to Morningside Drive & Morningside Drive from Solms Road to IH 35 Frontage & Reuckle from IH 35 Frontage to Morningside	Roadway ongoing on Solms; Utility work ongoing on Rueckle	\$ 16,364,000	\$ 2,046,501	\$ 1,523,292	\$ 2,901,578	\$ 9,892,629	Construction Phase	40%	
2013 Bond/RIF	Alves Lane	Hwy 46 to Barbarossa Road	Roadway work ongoing	\$ 12,486,236	\$ 1,253,749	\$ 751,422	\$ 6,426,122	\$ 4,054,943	Construction Phase	68%	
2013 Bond/2013 Cofo	Live Oak/Katy Street		Underway- anticipate Spring 2020 completion	\$ 4,689,000	\$ 1,021,527	\$ 103,636	\$ 2,168,562	\$ 1,395,275	Construction Phase	70%	
2013 Bond	Panther Canyon		Construction began 9/27/19	\$ 424,000	\$ 91,441	N/A	\$ 24,624.00	\$ 307,935	Construction Phase	27%	
2013 Bond	Wood Road/Landa Street		Design of localized improvements in progress	\$ 1,494,014	\$ 879,792	N/A	\$ -	\$ 614,222	Design Phase	59%	

## CAPITAL PROJECT STATUS as of 10/5/2019

Infrastructure		Quality of Life		Growth and Development		Public Safety					
Funding Source	Project	Sub-project & Limits	Description	Budget	Professional	ROW	Construction	Total	Status	Overall	
					Services	Expensed	Expensed	Expensed			Remaining
2019 Bond	Citywide Streets and Sidewalks	<i>California Boulevard (Loop 337 to Gazebo Circle)</i>	<i>Bids Received; anticipate 10/14 council approval</i>	\$ 15,000,000	\$ 714,208			\$ 14,285,792		5%	
		<i>Kerlick Lane (Walnut Avenue to Mission Hills Drive)</i>	<i>Plans &amp; Permits approved anticipate Spring 2020 bid</i>		\$ 127,470	N/A				Bid Phase	
		<i>San Antonio Street (Spur to Krueger Avenue)</i>	<i>Joint bid w/NBU-anticipate 10/14 council approval</i>		\$ 59,435	N/A				Bid Phase	
		<i>Oak Run Sidewalks (Oak Glen from Oakrun Pkwy to Timber Hollow &amp; Timber Hollow from Oak Glen to Crown Ridge)</i>	<i>Final design complete; finishing bid package for release- anticipate January 2020</i>		\$ -	N/A				Bid Phase	
		<i>Carl Shurz Streets (Coll St from Magazine Ave to Guenther Ave &amp; Magazine Ave from Coll St to Butcher St &amp; Butcher St from Magazine Ave to Guenther Ave &amp; Guenther Ave from Butcher St to Coll St)</i>	<i>Project slated for year 2</i>		\$ 17,096	N/A				Bid Phase	
		<i>Lamar Streets (North St from Union Ave to Grant Ave &amp; Grant Ave from North St to Common St &amp; Central Ave from North St to Commerce St &amp; Central from Main St to Common St &amp; Commerce from Houston Ave to Veramendi Ave &amp; Houston Ave from Commerce St to Main St &amp; Veramendi Ave from Commerce St to Common St &amp; Main St from Houston Ave to Veramendi Ave)</i>	<i>Project slated for year 2</i>		\$ 36,808	N/A					
		<i>Lakeview Boulevard</i>	<i>Project slated for year 2</i>		\$ 128,745	N/A					
		<i>Union Avenue</i>	<i>Project slated for year 3</i>		\$ 117,720	N/A					
		<i>Comal Avenue</i>	<i>Project slated for year 3</i>		\$ -	N/A					
		<i>County Line Road</i>	<i>Project slated for year 3</i>		\$ 33,450	N/A					
		<i>Peach/Plum/Grape</i>	<i>Project slated for year 3</i>		\$ 58,380	N/A					
		<i>Central Avenue</i>	<i>Project slated for year 4</i>		\$ 63,605	N/A					
		<i>Grant Street</i>	<i>Project slated for year 4</i>		\$ 11,450	N/A					
		<i>South Street</i>	<i>Project slated for year 6</i>		\$ 48,600	N/A					
2019 Bond/RIF	Klein Road Phase 2	FM 725 to Walnut Avenue	60% design Submittal in progress	\$ 13,000,800	\$ 291,014			\$ 12,709,786	Design Phase	2%	
2019 Bond	Goodwin/Conrad Lane	Goodwin Lane from FM 306 to Conrad Lane & Conrad Lane from Goodwin to IH 35 Frontage	Anticipate October 14th Council recommendation for PSA	\$ 17,897,150	\$ 163,565			\$ 17,733,585	Design Phase	1%	
2019 Bond	Business 81 & FM 306 Extensions		ROW acquisition contract in progress (Business 81)	\$ 2,514,540	\$ 145,402			\$ 2,369,138	Design Phase	6%	
NBEDC	Bridge Street Parking Lot		Construction began 9/30/2019	\$ 134,749	\$ 24,208	N/A	\$ 4,695	\$ 105,847	Construction Phase	21%	
2013 Bond	Das Rec Parking Expansion		Anticipated October completion	\$ 182,463	\$ 1,863	N/A	\$ 89,493	\$ 91,107	Construction Phase		
2007, 2008, 2011, 2012 CoFo's & 2015 Tax Note	Westside Pedestrian Enhancements (AAMPO)		Project substantially complete; Additional TXDoT items to be added; Awaiting costs	\$ 1,578,326	\$ 220,871	N/A	\$ 1,204,853	\$ 152,602	Construction Phase	90%	
NBEDC & 2013 Bond Program	Citywide Pedestrian Enhancements (AAMPO)		Anticipate October 14th Council recommendation.	\$ 1,997,000	\$ 257,574	N/A		\$ 1,739,426	Bid Phase	13%	
NBEDC & TXDoT	Airport Taxilane Extension		Project complete	\$ 2,400,000	\$ 413,451	N/A	\$ 1,824,102	\$ 162,447	Project Closeout	100%	
RIF	FM 1863 Extension PER	Hwy 46 to Veramendi Subdivision	Ground survey underway	\$ 199,473				\$ 199,473	Scope Development	0%	
RIF	FM 306 Extension PER	FM 1101 to FM 758	Reviewing M&A proposal						Scope Development		
RIF	Kowald PER	IH 35 to FM 1101	Pending review						Scope Development		
RIF	Saengerhalle/Mary Intersection	Hwy 46	Pending review						Scope Development		
NBEDC & 2012 CoFo	Downtown Sidewalks		Project complete			N/A			Completed		

## CAPITAL PROJECT STATUS as of 10/5/2019

Infrastructure		Quality of Life		Growth and Development		Public Safety				
Funding Source	Project	Sub-project & Limits	Description	Budget	Professional	ROW	Construction	Total	Status	Overall
					Services	Expensed	Expensed	Remaining		
2019 Bond & NBEDC	Sports Complex Phase 1		Pre -Development meeting held; addressing items	\$ 25,784,920	\$ 160,951	N/A		\$ 25,623,969	Design Phase	1%
2013, 2019 Bonds & Grant	All Abilities Park Enhancements		Equipment ordered, site prep underway anticipate Flatwork late October	\$ 700,000	\$ 325,603	N/A	\$ -		Construction Phase	47%
2007 CoFO & 2019 Bond	Comal Cemetery Wall Improvements		Final design in progress anticipate November completion	\$ 4,500,000	\$ 12,758	N/A		\$ 4,487,242	Design Phase	0%
2019 Bond	Westside Community Library Center		Finalizing design contract; anticipate October 14th Council agenda	\$ 5,525,340	\$ 80,661	N/A		\$ 5,444,679	Design Phase	1%
2019 Bond	Fire Station #2		Received design development submittal	\$ 7,367,500	\$ 220,227	N/A		\$ 7,147,273	Design Phase	3%
2019 Bond	Fire Station #3		Received design development submittal	\$ 6,736,000	\$ 169,464	N/A		\$ 6,566,536	Design Phase	3%
2019 Bond	Police Department Facility/Veterans Memorial		Pre-Development meeting scheduled for October 15th.	\$ 36,311,250	\$ 126,244	\$ 1,789,556	\$ -	\$ 34,395,450	Design Phase	5%

RIF = Roadway Impact Fees

CoFO = Certificates of Obligation

NBEDC = New Braunfels Economic Development Corporation

**VACANT POSITIONS REPORT**  
as of 10/10/19

Department	FY2018-19 # Authorized Positions	# Vacant Positions (FTE)	Notes
Airport	9.00	1.00	Airport Maintenance Technician - Currently posted
Capital Programs	5.00	-	Assistant Project Manager - Applicant currently in background
City Attorney's Office	4.00	-	
City Manager's Office	7.00	1.00	Economic Development Coordinator - Currently reviewing applications
City Secretary	3.75	-	
Civic Center	9.00	0.50	Lead Event Attendant - Applicant currently in background
Finance	12.00	-	
Fire	138.00	1.00 4.00 1.00	Assistant Fire Chief - Currently posted Firefighter - Pending entry level testing Fire Lieutenant - Pending Promotional Exam
Golf Course	15.00	0.50	Golf Cart Porter (PT) - Currently in Interview Process
Human Resources	8.00	-	
Information Technology	14.00	1.00	Systems Administrator - Currently posted
Library	27.00	1.00 1.00 1.00	Library Technical Services Specialist - Currently interviewing Librarian I - Pending Posting Library Aides - Two positions (PT) - Currently Posted
Municipal Court	9.00	-	
Parks & Recreation			
<i>Das Rec</i>	99.00	2.00 1.00 1.00 0.50 2.00 1.00	Lifeguard/Water Safety Instructor (44 @ 19 hours) - Currently posted Slide/Party Attendant (15 @ 19 hours) - Currently posted Fitness/and Athletics Specialist (1 @ 29.5 hours) - pending posting Fitness Instructors (21 @ 19 hours) - Currently posted Guest Services Representatives (21 @ 19 hours) - Currently posted Custodian (FT) - Currently in interview process
<i>Parks and Recreation</i>	46.75	1.00 1.00	Recreation Instructor (9 @ 20 hours) - Currently posted Administrative Secretary - Applicant pending start date
<i>Total FTE</i>	145.75	9.50	
Planning & Comm Dev	39.00	1.00 1.00 2.00 1.00	Senior Plans Examiner - Currently posted Building Official - Applicant currently in background Code Enforcement Officer - Applicants scheduled to start 100/21 Planning Technician - Pending Posting
Police	168.00	1.00 13.00 1.00	Police Sergeant - Pending promotional examination Police Officer - Pending entry level test in November; currently posted for Cadet and Certified Officers Police Records Clerk - Currently posted
Public Works			
<i>Solid Waste</i>	57.00	1.00 1.00	Solid Waste Operator - Currently posted Container Maintenance Worker - Currently posted
<i>Public Works</i>	63.00	1.00 1.00	Development Engineer - Pending Re-Posting Engineering Technician - Currently in Interview Process
<i>Total FTE</i>	120.00	4.00	
Juvenile Case Manager Fund	1.00	-	
River Activities Fund	2.00	-	
Edwards Aquifer Habitat Conservation Plan/WPP Fund	1.00	-	
Development Services Fund	3.00	1.00	Development Engineer - Pending offer

<b>TOTAL FTE</b>	<b>740.50</b>	<b>47.50</b>
<b>City-wide Staffing Level</b>	<b>93.59%</b>	