



PARKS AND RECREATION DEPARTMENT

## Commercial Photography Permit Permit Fee: \$50

This permit is for use by professional photographers or filming companies who are requesting to use a City of New Braunfels public park for commercial purposes. Issuance of permit requires approval from the Parks and Recreation Director, or designee. The permit is not required for individual or single family photo shoots, but rather for a commercial operation that will have a daily impact on regular park use (multiple shoots, extensive props, etc.) This permit does not guarantee use of a reservable area within the park. Park reservations must be made prior to issuance of permit.

(Please print legibly)

Business/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: (cell) \_\_\_\_\_ (work) \_\_\_\_\_ Email: \_\_\_\_\_

Date Requested: \_\_\_\_\_ # of Participants: \_\_\_\_\_

Park or Area(s) Requested: \_\_\_\_\_

Special Equipment/Props to be Used: \_\_\_\_\_  
\_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

### **Please Note: Proof of Insurance Coverage May Be Required.**

USER agrees and acknowledges that it has inspected and accepts the Premises in their present physical condition, and agrees to make no demands upon the City for any improvements or alterations. USER is responsible for maintaining the Premises in good, clean and orderly condition and agrees to repair all damages caused by USER, its representatives or affiliates and return the Premises to its pre-Agreement condition, within 48 hours after termination of this Agreement, unless otherwise agreed to in writing by the DEPARTMENT.

Note: Renter will be responsible for costs associated with Park Ranger patrol/traffic control, as well as any Police Department requirements for traffic control if required.

USER shall indemnify and hold harmless the CITY, its agents, officials and employees from any and all claims for bodily injury, illness, death, personal injury or property damage arising out of the activities of USER and its members and invitees in connection with activities conducted under this Agreement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **For Office Use Only:**

Date Request Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Approved Not Approved

## **Commercial Photography Permit Regulations**

1. If an individual takes photos in a city park, no permit is required.
2. If a Photographer is hired to take photos of one family, no permit is required.
3. If a Photographer sets up for all day sessions or has multiple customers, or props (Easter Bunny photos, back to school set-up) a Photography Permit is required.
4. Permits can be obtained from the Parks Administration Office. A permit is required each time sessions will be conducted in the park. A Photography Permit fee of \$50 will apply.
5. If the photography session is conducted in a location with a rental fee, then the reservation must be made and fees paid prior to issuance of permit.
6. Photography sessions cannot interfere with regular operations of the park and the permit issued does not preclude the general public access to the area being used. Production companies must be in compliance with and possess liability insurance.
7. Photographers or guests hiring a photographer/production company are required to have permits available while conducting sessions. Permits should be presented to Park Rangers and Park and Recreation Department staff as requested.
8. Photography Permits will not be issued if the request is deemed to be an interference with regular park operations or present a safety concern.
9. A Commercial Photography Permit is valid for one day (24 hours).